

**AGENDA**  
**BENBROOK ZONING BOARD OF ADJUSTMENT**  
**AND APPEALS COMMISSION**  
**TUESDAY, JANUARY 24, 2023**  
**911 WINSCOTT ROAD, BENBROOK, TEXAS**

**PRE-MEETING WORKSESSION, 7:00 P.M.**  
**CENTRAL CONFERENCE ROOM**

1. 1. Oaths of Office
2. 2. Review and Discuss Items for the Regular Meeting

**REGULAR MEETING, 7:30 P.M.**  
**COUNCIL CHAMBERS**  
**ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION**

- I. CALL TO ORDER
- II. CITIZEN COMMENTS ON ANY AGENDA ITEM
- III. SELECTION OF CHAIR AND VICE CHAIR OF THE ZONING BOARD OF ADJUSTMENT AND APPEALS COMMISSION
- IV. MINUTES OF THE ZONING BOARD OF ADJUSTMENT AND APPEALS COMMISSION
  - A. Approve Minutes Of The Regular Meeting Held On October 25, 2022.

Documents:

[ZBA MINUTES 10252022.PDF](#)

- V. ADJOURNMENT

**WORKSESSION, FOLLOWING REGULAR MEETING**

**CENTRAL CONFERENCE ROOM**

1. Discussion of the Duties and Responsibilities of the Zoning Board of Adjustment and Appeals Commission

**A quorum of the Benbrook City Council may be in attendance**

**MINUTES  
OF THE MEETING OF THE BENBROOK  
ZONING BOARD OF ADJUSTMENT AND APPEALS COMMISSION  
REGULAR MEETING  
TUESDAY, OCTOBER 25, 2022**

The regular meeting of the Zoning Board of Adjustment and Appeals Commission of the City of Benbrook was held on Tuesday, October 25, 2022 at 7:30 p.m. in the Council Chambers at 911 Winscott Road with the following members present:

Wes Myers, Chair  
Ghias Dean  
Joshua Hayes  
Tiffany Ryan  
Lizbeth Sowell

Also Present:

Doug Howard	City Planner
Jared DeVries	Acting Recording Secretary
Joshua Harville	
Carol Stacy	

**I. CALL TO ORDER**

The presiding officer, Wes Myers, called the meeting to order at 7:32 p.m.

**II. CITIZEN COMMENT ON ANY AGENDA ITEM**

The presiding officer asked for any citizen comments on any agenda item. No one in attendance spoke.

**III. SELECTION OF CHAIR AND VICE CHAIR OF THE ZONING BOARD OF ADJUSTMENT AND APPEALS COMMISSION**

Motion by Mr. Hayes to elect Mr. Myers as Chair of the Zoning Board of Adjustment and Appeals Commission. Seconded by Mr. Dean. The presiding officer called the question.

Vote on the Motion:

Ayes: Mr. Dean, Mr. Hayes, Ms. Ryan and Ms. Sowell

Noes: None

Abstain: Mr. Myers

Motion carried: 4 – 0 – 1

Motion by Mr. Hayes to elect Ms. Ryan as Vice Chair of the Zoning Board of Adjustment and Appeals Commission. Seconded by Ms. Sowell. The presiding officer called the question.

Vote on the Motion:

Ayes: Mr. Myers, Mr. Dean, Mr. Hayes, Ms. Ryan and Ms. Sowell

Noes: None

Abstain: None

Motion carried: 5 – 0 – 0

**IV. MINUTES OF THE ZONING BOARD OF ADJUSTMENT AND APPEALS COMMISSION**

**A. Approve Minutes of the Regular Meeting Held on November 23, 2021.**

Motion by Mr. Myers to approve the minutes of the November 23, 2021 meeting with the modification on page three of the first full sentence to change the lower case “B” to an upper case “B” on the word Board. Seconded by Ms. Sowell. The presiding officer called the question.

Vote on the Motion:

Ayes: Mr. Myers, Mr. Dean, Mr. Hayes, Ms. Ryan and Ms. Sowell

Noes: None

Abstain: None

Motion carried: 5 – 0 – 0

**V. REPORTS FROM CITY STAFF – ZONING BOARD OF ADJUSTMENT**

No Items

**VI. REPORTS BY CITY STAFF – APPEALS COMMISSION**

No Items

**VII. ADJOURNMENT**

There being no further business on the agenda, the presiding officer adjourned the meeting at 7:39 p.m.

**APPROVED: \_\_\_\_\_, 2023**

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**Chair/Presiding Officer**