

**AGENDA
BENBROOK CITY COUNCIL
THURSDAY, MARCH 5, 2026
911 WINS COTT ROAD, BENBROOK, TEXAS
REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION

I. CALL TO ORDER

II. INVOCATION

PLEDGE OF ALLEGIANCE

III. CITIZEN COMMENTS ON ANY AGENDA ITEM (Citizen Comments Are Limited To 3 Minutes)

IV. MINUTES

1. Minutes Of The Regular Meeting Held February 19, 2026

Documents:

[MINUTES 02-19-2026.PDF](#)

V. REPORTS FROM CITY MANAGER

A. GENERAL

G-2737 Finance Report For Period Ending January 31, 2026

Documents:

[G-2737 FINANCE REPORT - JAN 26.PDF](#)

[G-2737 REVENUE CHART - JAN 26.PDF](#)

[G-2737 EXPENDITURE CHART - JAN 26.PDF](#)

[G-2737 SALES TAX COMPARISON - JAN 26.PDF](#)

VI. INFORMAL CITIZEN COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in informal citizen comments. City Council may only make a statement of specific information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting. The exception to informal comments is that once an election date has been set by City Council comments relative to elections will not be broadcast on the City's cable channel. However, a copy of the tape containing citizens' comments will be available at city hall for review or purchase by interested citizens.

(Citizen comments are limited to 3 minutes)

VII. COUNCIL MEMBER AND STAFF COMMENTS

Pursuant to the Texas Government Code, Chapter 551, Open Meetings, Section 551.0415, announcements from City Councilmembers and City Staff are limited to expressions of thanks; congratulations; condolences; recognition of public officials, employees or citizens; information regarding holiday schedules; reminders of community events or announcements involving an imminent threat to the public health and safety of the municipality that has arisen after the posting of the agenda. No discussion or formal action may be taken on these items at this meeting.

VIII. ADJOURNMENT

I do hereby certify that the notice of above meeting for the City of Benbrook was posted at City Hall, City of Benbrook, Texas and on the City's website in compliance with Chapter 551, Texas Government Code on February 27, 2026, by 5:00 p.m.

Beth Fischer, City Secretary/Chief Governance Officer



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, FEBRUARY 19, 2026**

The regular meeting of the Benbrook City Council was held on February 19, 2026 at 7:00 p.m. in the Council Chambers with the following Council members present:

Jason Ward, Mayor
Renee Franklin
Ryan Reagan
Dustin Phillips
Sean Moore
Laura Mackey
Keith Tiner

Also Present:

Jim Hinderaker, City Manager
Ethan Cox, Assistant City Manager
Beth Fischer, City Secretary/Chief Governance Officer
Jason Tate, Fire Chief
Bennett Howell, Director of Public Services
Doug Howard, City Planner

I. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Mayor Ward.

II. INVOCATION/PLEDGE OF ALEGIANCE

Invocation was given by Pastor Todd Pylant – First Baptist Church of Benbrook

The Pledge of Allegiance recited.

III. CITIZEN COMMENTS ON ANY AGENDA ITEM

No one spoke.

IV. MINUTES

1. Approve minutes of the regular meeting held February 5, 2026

Motion by Mr. Tiner, seconded by Mr. Phillips, to approve the minutes of the regular meeting held February 5, 2026.

Vote on the Motion:

Ayes: Ms. Franklin, Mr. Reagan, Mr. Phillips, Mayor Ward, Mr. Moore, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

V. REPORTS FROM CITY MANAGER

A. GENERAL

G-2736 Resolution declaring firefighting equipment as surplus and authorizing sale to Tarrant County Emergency Services District #1

Jason Tate gave the following report: On December 13, 2025, Tarrant County Emergency Services District #1 opened a fire station in Whiskey Flats. Concurrently, the Benbrook Fire Department returned possession of Tanker 53, a Tarrant County ESD #1 asset, which the City had operated via mutual agreement for the past 10 years.

As part of the agreement, the Benbrook Fire Department provided most firefighting equipment for the truck's operation. This equipment included hoses, nozzles, axes, rescue tools, and other equipment associated with firefighting. Since releasing the truck to Tarrant County ESD #1 they have expressed interest in purchasing the loose equipment for \$30,000.00.

Pursuant to Section 3.16.020 of the Benbrook Municipal Code, the loose equipment has been declared surplus equipment. Staff finds the bid proposal from Tarrant County ESD #1 to be competitive and aligned with market expectations.

Motion by Ms. Mackey, seconded by Mr. Reagan, to adopt the resolution declaring the loose equipment as surplus property and authorize its sale to Tarrant County ESD #1 for \$30,000.00. Resolution 2026-02

Vote on the Motion:

Ayes: Ms. Franklin, Mr. Reagan, Mr. Phillips, Mayor Ward, Mr. Moore, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

B. CONTRACT

C-387 Street Maintenance Contracts to Texas Bit

Bennett Howell gave the following report: For many years, the City of Benbrook has partnered with Tarrant County to complete the City's annual Street Rehabilitation Program, with the County historically performing the majority of the work. In more recent years, Tarrant County has completed a much smaller portion of the program. For the current year, Tarrant County has indicated a willingness to participate, however, the County has not yet formally committed to do so. To maintain schedule certainty and ensure timely delivery of the program, staff is moving forward with Texas Bit through existing interlocal agreements.

The proposed asphalt overlay work will be completed under the City's existing interlocal agreement with Dallas County. Reclaim, milling, and striping services will be completed under the City's existing interlocal agreement with Ellis County. The total contract amount with Texas Bit is \$2,152,165.46

This year's Street Rehabilitation Program is part of the City's five-year Capital Improvement Program (CIP) approved by City Council. For Fiscal Year 2025-2026, the City allocated \$2.5 million for street overlays and \$500,000 for concrete infrastructure repairs. Subject to approval of the Texas Bit contract, the remaining overlay budget will be reserved for the purchase of asphalt materials in the event an agreement is finalized with Tarrant County. The portion of the program addressed by this action will repair approximately 24,320 linear feet of roadway, as detailed in Table 1.

Texas Bit has consistently delivered high-quality work for the City in prior years, most recently completing the 2025 Street Maintenance Program.

Table 1 – Proposed Streets				
Milling and Overlay Streets				
Street	From Street	Cross To Cross Street	Length (ft)	Width (ft)
Mildred Ln	Cozby South St	Sproles Dr	2,200	28
Paul St	Cozby South St	Mildred Ln	260	28
Cozby St W	Cozby South St	Dead End	480	28
Bryant St	Cozby South St	Usher St	1,000	28
Cozby South St	Sproles Dr	Bryant St	1,200	38
Cozby South St	Bryant St	Usher St	430	28
Cozby South St	Usher St	Wade Hampton St	430	24
Warden St	Cozby South St	Dead End	460	28
Park Center St	Cozby South St	Dead End	475	28
Cozby South St	Wade Hampton St	Duane St	1,500	28
Duane St	Dead End	Cozby South St	700	28
John Reagan St	Dead End	Vernon Ave Castle	1,650	28
Park Center St	Cozby South St	Vernon Ave Castle	1,120	28

Table 1 – Proposed Streets				
Milling and Overlay Streets				
Street	From Street	Cross To Cross Street	Length (ft)	Width (ft)
Bryant St	Cozby South St	Vernon Castle Ave	1,290	28
Estes St	Cozby South St	Mildred Ln	1,980	28
Cozby West St	Cozby South St	Vernon Castle Ave	1,250	28
Benbrook Terrace	Cozby South St	Mildred Ln	1,700	28
Eric Ln	Cozby South St	Benbrook Terrace	475	28
Vernon Caste	Cozby South St	Sproles Dr	1,070	28
Sproles	Winscott Rd	Vernon Castle Ave	1,860	41
Reclaim Street				
Williams Rd	Chapin Rd	Llano Ave	2,790	42
Striping Location				
Williams Rd	Chapin Rd	Llano Ave		

The following street maintenance contracts will be funded by the Public Works operating budget.

- Milling Cost Estimate \$ 297,439.80
- Overlay Cost Estimate \$1,095,313.76
- Reclaim Cost Estimate \$ 743,181.60
- Striping Cost Estimate \$ 16,230.30
- Total Cost Estimate \$2,152,165.46

Motion by Mr. Tiner, seconded by Ms. Franklin, to approve the street maintenance contracts with Texas Bit for \$2,152,165.46.

Vote on the Motion:

Ayes: Ms. Franklin, Mr. Reagan, Mr. Phillips, Mayor Ward, Mr. Moore, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

C-388 Design Contract to Freese and Nichols for the Dutch Branch Park Improvements Project

Bennett Howell gave the following report: City Council expressed interest in making improvements to Dutch Branch Park, including replacing all asphalt parking lots with

concrete, improving park drainage, adding parking lot lights, and completing other ancillary projects.

During its December 18, 2025 meeting, the City Council approved an updated five-year Capital Improvement Program (CIP) that includes the design of the Dutch Branch Park improvements identified in Table 1.

Table 1 - Dutch Branch Park Improvement Project Priority List
Phase 1
Engineering Design (paving, lighting, drainage)
Front Parking Lot Paving
Lighting - Front Parking Lot
Irrigation Replacement
Signage & Wayfinding
Drainage Improvements
Restroom Improvements
Beacons for the Low Water Crossing
Phase 2
Rear Parking Lot Paving
Lighting - Rear Parking Lot
Interior Road and Access Gates
Rear Access Road
Phase 3
Andy Wayman Drive Paving
Tennis/Pickleball Parking Lot Paving
Tennis/Pickleball New Parking Lot Paving

The design contract agreement with Freese and Nichols covers the design of all three (3) phases, but does not include any construction services. The approved CIP for the current fiscal year identifies funding for construction of Phases 1 and 2; however, actual construction contracts will require separate approval by Council and are not part of this agreement. Phase 3 construction will be planned for a future fiscal year as funding becomes available.

Restroom improvements and installation of the low water crossing beacons will be performed by City staff.

The general project schedule is as follows:

- Design completed – 7 months after Notice to Proceed
- U.S. Army Corps of Engineers (USACE) review – 2 months after final design submittal
- Incorporate USACE comments, bid, and award construction contract – 3 months
- Construction start – 1 month after contract award

- Construction completion – 12 months after award contract award

The Stormwater Utility Fund will be used to fund the drainage-related components of the project, and General Fund Reserves will be used to fund the remainder of the project.

Motion by Mr. Phillips, seconded by Mr. Tiner, to approve the design contract with Freese and Nichols, Inc. for the Dutch Branch Park Improvements Project for \$888,000.

Vote on the Motion:

Ayes: Ms. Franklin, Mr. Reagan, Mr. Phillips, Mayor Ward, Mr. Moore, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

VI. INFORMAL CITIZEN COMMENTS

No one spoke.

VII. COUNCIL MEMBER AND STAFF COMMENTS

Ms. Franklin reminded everyone about the upcoming artisan markets in March, noting there will be two due to the Easter holiday in April. She also expressed gratitude to the citizens of Benbrook for their support of local businesses and fundraising efforts.

Mr. Tiner expressed appreciation for first responders and linemen who worked during the recent freeze and for the residents of the city who did their part to ensure safety.

VIII. ADJOURNMENT

Meeting adjourned at 7:16 p.m.

APPROVED:

Laura Mackey, Mayor Pro-Tem

ATTEST:

Elizabeth Fischer
City Secretary/Chief Governance Officer



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 3/5/26	REFERENCE NUMBER: G-2737	SUBJECT: Finance report for period ending January 31, 2026	PAGE: 1 of 2
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GENERAL FUND

General Fund revenues for the month of January, the fourth month of the fiscal year, were \$5,118,083. Major revenues collected for the month include Property taxes of \$4,158,893, Franchise taxes of \$17,109, Permits of \$18,551, Fines and Forfeitures of \$43,723, Charges for Services of \$113,091, Other Agency of \$66,885, and Interest of \$72,305. Sales tax collected and recognized as revenue in January was \$623,700. Fiscal year to date sales tax is \$1,686,613, an increase of 5.8% compared to last year at this time. A separate summary of sales tax revenue collections is provided for comparative purposes. General Fund revenues collected through the end of January were \$15,640,015 and 59.0% of the budget.

General Fund expenditures for the month of January were \$2,401,236. Fiscal year to date expenditures were \$8,725,314 and 32.9% of the adopted budget.

Total General Fund revenues of \$15,640,015 were more than total General Fund expenditures of \$8,725,314 by \$6,914,701.

DEBT SERVICE

Debt Service revenues for the month of January totaled \$362,415, which included a transfer from the Stormwater Fund of \$74,444 for drainage related debt. Fiscal year to date revenues total \$955,570. Debt Service payments of \$1,008,701 were made at the end of January. Total expenditures of \$1,008,701 exceeded total revenues of \$955,570 by \$53,131.

ECONOMIC DEVELOPMENT CORPORATION (EDC)

EDC revenues for January were \$330,241. EDC expenditures for January were \$283,746. Revenues exceeded expenditures by \$46,495.

CAPITAL PROJECTS

Revenues received for January were \$112,285 from stormwater utility fees, mineral lease revenue, and interest earnings. Expenditures for the Capital Projects Fund were \$82,081 for January. January expenditures included the Storm Drain Assessment and a transfer out of \$74,444 for stormwater related debt. Revenues exceeded expenditures by \$30,204. Sufficient funds are available in the current fund balances of the Capital Projects Fund. This fund operates on a project basis rather than a specific fiscal year.

SUBMITTED BY:	DISPOSITION BY COUNCIL: Y APPROVED Y OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:

DATE: 3/5/26	REFERENCE NUMBER: G-2737	SUBJECT: Finance report for period ending January 31, 2026	PAGE: 2 of 2
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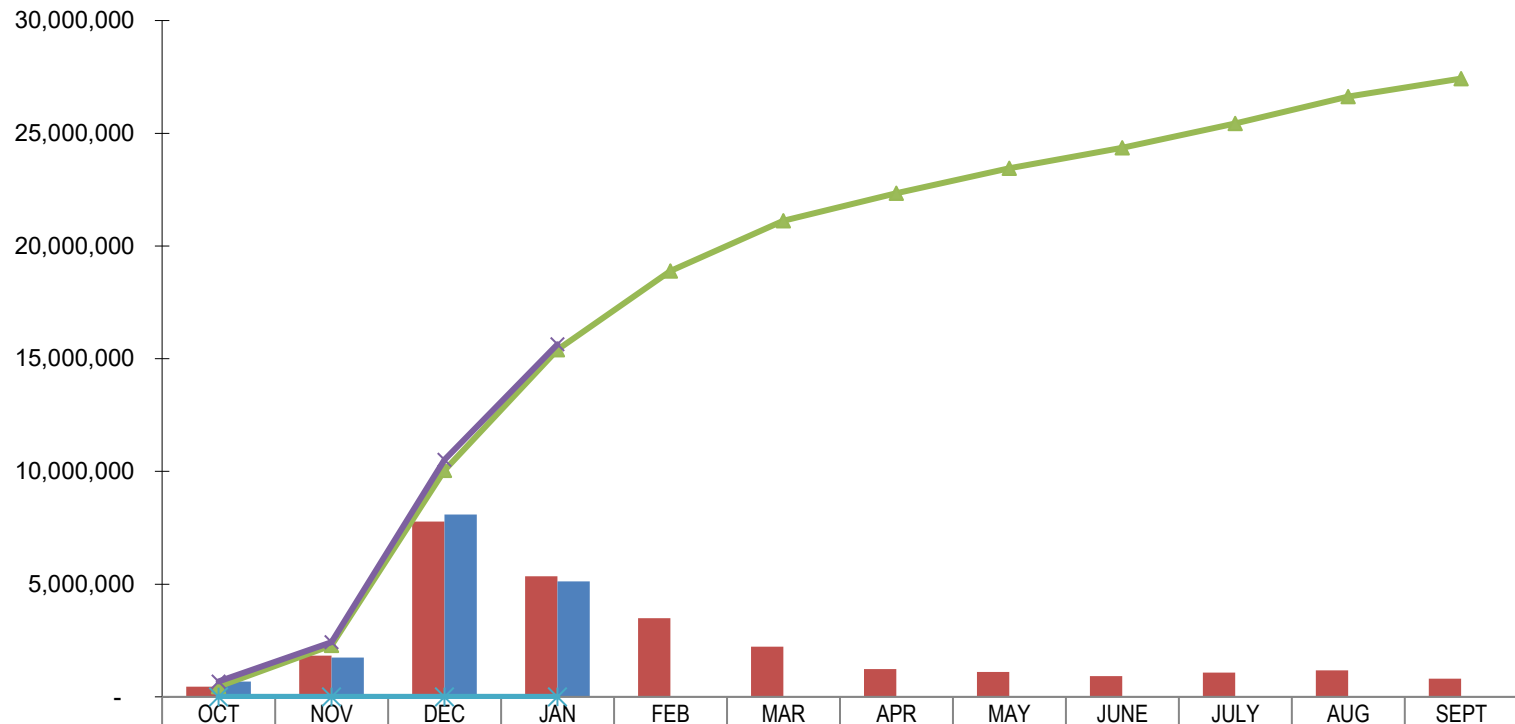
CASH & INVESTMENTS

On January 31, 2026, the City had \$38,482,238 invested at varying interest rates; the EDC had \$7,451,156 available.

RECOMMENDATION

Staff recommends that the City Council accept the finance report for the period ending January 31, 2026.

General Fund Revenue Trend Comparison

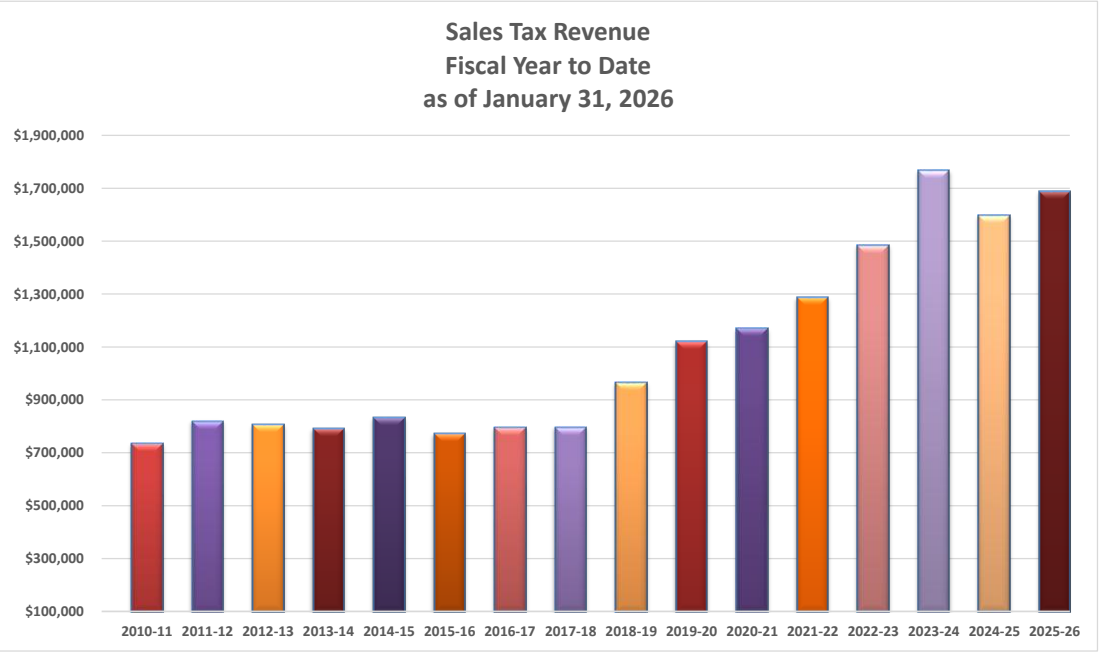


2024-25	455,683	1,828,640	7,768,737	5,348,760	3,491,678	2,219,024	1,231,922	1,103,364	913,642	1,077,590	1,181,054	806,141
2025-26	683,010	1,745,366	8,093,557	5,118,083								
YTD 2024-25	455,683	2,284,323	10,053,060	15,401,820	18,893,498	21,112,522	22,344,444	23,447,807	24,361,449	25,439,039	26,620,093	27,426,234
YTD 2025-26	683,010	2,428,376	10,521,932	15,640,015								
% Increase 2024-25 to 2025-26	49.89%	6.31%	4.66%	1.55%								

City of Benbrook
Sales Tax Analysis
January 31, 2026

Fiscal Year	Fiscal YTD	October	November	December	January	February	March	April	May	June	July	August	September	Annual Total
2010-11	\$ 734,094	\$ 212,494	\$ 161,967	\$ 160,492	\$ 199,141	\$ 190,084	\$ 143,760	\$ 245,116	\$ 223,000	\$ 181,216	\$ 229,160	\$ 196,711	\$ 175,140	\$ 2,318,281
2011-12	818,149	218,564	161,430	186,638	251,517	168,551	171,053	236,986	178,165	188,604	218,557	178,708	161,070	2,319,841
2012-13	804,128	215,752	184,452	181,368	222,555	170,084	174,164	201,241	164,765	202,525	211,491	178,411	170,324	2,277,131
2013-14	789,117	215,869	177,403	161,342	234,503	154,780	155,432	229,367	176,980	175,792	217,955	199,305	187,172	2,285,899
2014-15	833,060	215,101	207,526	173,580	236,852	149,782	162,730	219,751	181,230	163,667	213,300	189,185	164,742	2,277,446
2015-16	771,762	216,144	177,560	175,150	202,909	149,580	153,523	222,661	158,987	177,732	210,000	154,708	182,656	2,181,609
2016-17	792,821	204,261	175,885	172,554	240,121	171,805	163,151	226,550	184,775	200,138	206,455	175,522	176,026	2,297,243
2017-18	795,248	218,480	168,272	178,150	230,346	169,346	147,291	240,071	197,667	204,243	245,717	244,494	160,148	2,404,224
2018-19	965,447	259,437	224,991	216,094	264,926	205,387	193,520	261,099	227,863	235,611	250,363	253,206	253,500	2,845,995
2019-20	1,117,506	303,508	251,579	243,434	318,986	241,710	315,310	304,877	268,174	264,380	304,404	242,843	249,696	3,308,900
2020-21	1,168,785	301,658	251,886	256,790	358,452	232,781	210,428	351,076	275,930	245,557	323,619	271,753	279,139	3,359,068
2021-22	1,286,910	335,246	280,571	294,726	376,366	275,285	208,543	352,480	327,969	331,827	412,553	313,457	319,004	3,828,029
2022-23	1,483,430	401,802	325,338	346,056	410,235	299,633	299,964	464,363	342,724	384,136	441,871	473,664	245,253	4,435,038
2023-24	1,766,145	644,036	341,866	354,041	426,203	308,527	332,929	435,927	376,416	343,225	391,423	340,711	331,803	4,627,107
2024-25	1,594,258	383,971	358,769	355,133	496,384	337,896	303,356	509,524	375,708	420,664	444,586	362,035	346,272	4,694,297
2025-26	1,686,613	303,059	397,086	362,768	623,700									1,686,613

Fiscal Years	% Change
2010-11 to 2011-12	11.5%
2011-12 to 2012-13	-1.7%
2012-13 to 2013-14	-1.9%
2013-14 to 2014-15	5.6%
2014-15 to 2015-16	-7.9%
2015-16 to 2016-17	2.7%
2016-17 to 2017-18	0.3%
2017-18 to 2018-19	21.4%
2018-19 to 2019-20	15.8%
2019-20 to 2020-21	4.6%
2020-21 to 2021-22	10.1%
2021-22 to 2022-23	15.3%
2022-23 to 2023-24	19.1%
2023-24 to 2024-25	-9.7%
2024-25 to 2025-26	5.8%



Budget 2025-26	\$ 4,500,000
Projected 2025-26	4,500,000
Variance from Budget	\$ -