



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, OCTOBER 7, 2021**

The regular meeting of the Benbrook City Council was held on October 7, 2021 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jerry Dittrich, Mayor  
Larry Marshall  
Dustin Phillips  
Alfredo Valverde

Also Present:

Andy Wayman, City Manager  
Joanna King, City Secretary  
Jared Devries, Management Analyst  
Rick Overgaard, Finance Director  
Craig Ross, Police Commander

Others:

Lynette Spence  
Monica DeLa Garza  
Gabby DeLa Gaza  
Josh Harville

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION/PLEDGE OF ALEGIANCE**

Invocation was given by Reverend Don Petty with Benbrook United Methodist  
The Pledge of Allegiance was recited.

**III. CITIZEN COMMENTS ON ANY AGENDA ITEM**

None

**IV. MINUTES**

**1. Approve minutes of the regular meeting held September 16, 2021**

Motion by Dr. Marshall, seconded by Mr. Valverde to approve the minutes of the regular meeting held September 16, 2021.

Vote on the Motion

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Valverde

Noes: None

Motion carried unanimously.

**V. PROCLAMATION/AWARDS/RECOGNITION**

**1. Proclamation – World Teachers Day**

Mayor Dittrich read a Proclamation recognizing October 5, 2021 as World Teachers Day.

**VI. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL**

**CC-2021-08 Consider nominations for appointment to Tarrant Appraisal District Board of Directors**

Jared Devries gave the following report: The Tarrant Appraisal District (TAD) is seeking nominations for candidates to serve on its Board of Directors. The terms of service for the five members of the current Board of Directors will expire on December 31, 2021. Each voting unit may nominate one candidate for each of the five positions to be filled but are not required to make any nomination or may nominate any number up to five. The city must submit nominations to the Chief Appraiser as a resolution or official action adopted by the City Council, by October 15, 2021.

The appointment calendar is as follows:

- October 15, 2021 Nominations by resolution submitted
- Before October 30, 2021 Chief Appraiser prepares ballots
- Before December 15, 2021 Taxing units send votes by resolution
- Before December 31, 2021 Votes are counted and results tallied
- January 1, 2022 New two-year term begins

In order to be eligible to serve as directors, the nominees must have resided in Tarrant County for at least two years prior to January 1, 2022. They may serve on the governing body of a taxing unit in the County and still be eligible to serve as a director.

Based on the 2020 adjusted tax levy, Benbrook will have 15 votes to cast for the election that will take place before December 31, 2021, according to the TAD notification letter.

Motion by Dr. Marshall, seconded by Mr. Phillips to nominate Wesley Bullock to the TAD Board of Directors.

Vote on the Motion

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Valverde

Noes: None

Motion carried unanimously.

## **VII. REPORTS FROM CITY MANAGER**

### **A. GENERAL**

#### **G-2536 Accept finance report for period ending August 31, 2021**

Rick Overgaard gave the following report: General Fund revenues for the month of August were \$660,762. Major revenues collected for the month include Property taxes of \$24,134, Franchise taxes of \$130,195, Permits of \$54,216, Fines and Forfeitures of \$41,117, Other Agency of \$47,906, and Charges for Services of \$86,324. Sales tax collected and recognized as revenue in August was \$271,753. Fiscal year to date sales tax is \$3,079,929, an increase of 0.68% over last year at this time. General Fund revenues collected through the end of August were \$21,268,014 and 100.0% of the budget.

General Fund expenditures for the month of August were \$2,114,906. This is significantly more than the prior August because the street overlay program was contracted and completed in August 2021. Last year, the street overlay program expenses were spread over the summer as Tarrant County completed the program. Fiscal year to date expenditures were \$18,052,651 and 84.9% of the adopted budget.

Total General Fund revenues of \$21,268,014 were more than General Fund expenditures of \$18,052,651 by \$3,215,363.

Debt Service revenues for the month of August totaled \$843 and were all from property tax. There were no expenditures for August. The next debt service payments are due February 1, 2022.

EDC revenues through August 31, 2021, were \$1,576,807 and 101.6% of budget. EDC expenditures through the end of August were \$879,295 and 42.2% of budget. Total revenues exceeded total expenditures by \$697,512.

Total revenues received through August 31, 2021, were \$3,038,200 from stormwater utility fees, mineral lease revenue, and interest earnings. Total expenditures for the Capital Projects Fund were \$2,534,540 through the end of August. There were no expenditures in August. Total revenues exceeded total expenditures by \$503,660. Sufficient funds are available in the current fund balances of the Capital Projects Fund and are earmarked for the City's capital projects. This fund operates on a project basis rather than a specific fiscal year.

On August 31, 2021, the City had \$24,194,801 invested at varying interest rates; the EDC had \$5,451,181 available.

Motion by Mr. Phillips, seconded by Mr. Valverde to accept the finance report for the period ending August 31, 2021.

Vote on the Motion

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Valverde

Noes: None

Motion carried unanimously.

## **B. CONTRACT**

### **C-343 Award Employee Health Insurance**

Rick Overgaard gave the following report: United Health Care (UHC) provides group health insurance coverage for full-time City employees and their eligible dependents through an Exclusive Provider Organization (EPO) plan. The City pays the employee premium for full-time employees. Optional coverage is available for eligible dependents. Employees are responsible for payment of dependent premiums; the City subsidizes a portion of the dependent premium.

The City's group plan is available to City retirees (at their cost), Benbrook Library District (BLD) employees, and eligible dependents for these groups.

The current monthly rates for the employee and employer combined are: \$692.22 for an employee, an additional \$830.67 for a spouse, an additional \$588.39 for children, and an additional \$1,522.90 for family coverage.

The current reimbursement rate for out-patient procedures and surgery is a maximum of \$1,000 per occurrence. The reimbursement rate for hospitalization is a maximum of \$2,000 per admission. Employees and covered dependents are eligible for the reimbursements. The City will reimburse the employee \$200 of the \$500 co-pay for first time Emergency Room treatments.

The City contributes up to \$500 to the Section 125 plan account for full-time employees who do not have dependent health insurance coverage through the City of Benbrook.

In September 2021, UHC proposed a renewal rate increase of 18.2 percent. Thereafter, the City's Agent of Record negotiated with UHC to secure a lower rate. As a result of the negotiations with UHC, there is an increase of 6% and no changes in services, benefits, co-payments, and deductibles. In fiscal year 2019-20 there was no increase, and in fiscal year 2020-21 there was a decrease of 2%. The increase for the upcoming fiscal year is primary due to hospitals now performing surgeries and other procedures that were postponed during the pandemic.

The employee and employer combined costs will increase 6%. Monthly rates for the employee and employer combined are: \$733.75 for an employee, an additional

\$880.51 for a spouse, an additional \$623.69 for children, and an additional \$1,614.28 for family coverage.

The estimated cost to the City is \$1,852,431; this amount is below the 2021-22 Budget allocation by \$362,365.

Motion by Dr. Marshall, seconded by Mr. Valverde to approve a one-year contract with United Health Care for group health insurance effective November 1, 2021 through October 31, 2022, with the same programs and reimbursement plan features.

Vote on the Motion

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Valverde

Noes: None

Motion carried unanimously.

#### **C-344 Award Employee Dental Insurance**

Rick Overgaard gave the following report: The City contracts with United Health Care (UHC) to provide group dental insurance coverage for full-time City employees and their eligible dependents. Under the City's current fee structure, the City covers the entire premium cost for all participating full-time employees. The current rate is \$32.02 per month per employee. Three dependent coverages are also available for employees with eligible dependents and currently cost an additional \$36.66 for spouse coverage, \$38.13 for children coverage and \$72.87 for family coverage. Employees who choose one of these options are responsible for a portion of dependent premiums. The City subsidizes the balance of dependent premiums.

The City's group plan is also available to City retirees, Benbrook Library District (BLD) employees, and eligible dependents for these groups. The City pays no portion of these premiums.

Employee participation in the various plan options is subject to change following the annual fall enrollment period and as a result of major life events such as marriage or birth of a child. Currently, 73 employees have dependent coverage. The City pays a portion of the dependent premium.

For fiscal year 2021-22, a 4.3% increase was negotiated for the renewal rate with no changes in services, benefits, co-payments, and deductibles. New monthly rates for the employee and employer combined are: \$33.38 for an employee, an additional \$38.22 for a spouse, an additional \$39.75 for children, and an additional \$75.97 for family coverage.

The total estimated annual cost to the City is \$74,432 and is included in the FY 2021-22 Budget.

Motion by Mr. Valverde, seconded by Mr. Phillips to approve a one-year contract with United Health Care for provision of dental insurance to be effective November 1, 2021.

Vote on the Motion

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Valverde

Noes: None

Motion carried unanimously.

### **C. PURCHASE**

#### **P-285 Approve purchase of four (4) Police Vehicles**

Craig Ross gave the following report: The 2021/2022 budget allocates \$139,900 for the purchase of four (4) police package patrol vehicles (2022 Ford Interceptor Utility).

Through cooperative purchasing programs, the City received bids from Texas Buy Board, Tarrant County Cooperative Joint Venture and Texas Smart Buy. The bids include all purchasing fees.

	<u>Make/Model</u>	<u>Cost/Unit</u>	<u>Total</u>
Texas Buy Board Interceptor Utility	Ford	\$33,875.00	\$135,500.00
Texas Smart Buy Interceptor Utility	Ford	\$35,110.00	\$140,440.00
Tarrant County Cooperative Joint Venture	Ford Interceptor Utility	\$34,894.43	\$139,577.70

Texas Buy Board provided the lowest bid, which is \$4,400 below the approved budget.

Motion by Dr. Marshall, seconded by Mr. Valverde to approve the purchase of four (4) police package vehicles from the low bidder, Texas Buy Board, in the total amount of \$135,500.

Vote on the Motion

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Valverde

Noes: None

Motion carried unanimously.

**VIII. INFORMAL CITIZEN COMMENTS**

None

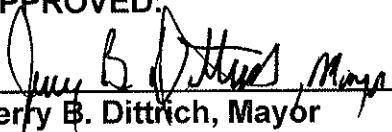
**IX. COUNCIL MEMBER AND STAFF COMMENTS**

Councilmember Dustin Phillips expressed appreciation to staff and citizens for making the recent Heritage Fest event a success.

**X. ADJOURNMENT**

Meeting adjourned at 7:54 p.m.

**APPROVED:**

  
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Jerry B. Dittrich, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Joanna King, City Secretary