



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, DECEMBER 2, 2021**

The regular meeting of the Benbrook City Council was held on December 2, 2021 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jason Ward, Mayor  
Renee Franklin  
Larry Marshall  
Gary Addison  
Laura Mackey  
Keith Tiner

Also Present:

Andy Wayman, City Manager  
Jim Hinderaker, Assistant City Manager  
Joanna King, City Secretary  
Beth Fischer, Deputy City Secretary  
Bennett Howell, Public Services Director  
Jared DeVries

Others:

Fr. Kenneth M. Bolin  
Josh Harville

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Ward.

**II. INVOCATION/PLEDGE OF ALEGIANCE**

Invocation was given by Fr. Kenneth M. Bolin with St. Thomas Becket Catholic Church  
The Pledge of Allegiance was recited.

**III. CITIZEN COMMENTS ON ANY AGENDA ITEM**

**IV. MINUTES**

**1. Approve minutes of the regular meeting held November 18, 2021**

Motion by Dr. Marshall, seconded by Ms. Franklin to approve the minutes of the regular meeting held November 18, 2021.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

## V. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

### **CC-2021-09 Consider submitting votes for candidates for appointment to Tarrant Appraisal District Board of Directors**

Jared DeVries gave the following report: At the October 7, 2021 Benbrook City Council meeting, Wesley Bullock was nominated as a candidate for the Tarrant Appraisal District Board of Directors.

The terms of service for the five members of the current Board of Directors will expire on December 31, 2021. The Tarrant Appraisal District (TAD) has prepared a ballot as required by the Texas Property Tax Code. Based on the 2020 adjusted tax levy, Benbrook will have 15 votes to cast for the election that will take place before December 31, 2021. The remaining steps in the appointment process and schedule set out in the Property Tax Code are summarized as follows:

- |                            |                                       |
|----------------------------|---------------------------------------|
| • Before December 15, 2021 | Taxing units send votes by resolution |
| • Before December 31, 2021 | Votes are counted and results tallied |
| • January 1, 2022          | New two-year term begins              |

The candidates for appointment to the five (5) voting positions on the Board are as follows:

- Mr. Jim Austin
- Mr. Wesley Bullock
- Mr. Rich DeOtte
- Mr. Rockie Gilley
- Mr. Jim Griffin
- Mr. Jungus Jordan
- Mr. Mike Leyman
- Mr. Gary Losada
- Mr. Joseph Ralph (J.R.) Martinez
- Mr. Tony Pompa
- Ms. Kathryn Wilemon

Resumes and recommendations for candidates were submitted to the City of Benbrook for consideration.

Votes must be determined through a resolution adopted through City Council and the resolution must be submitted to the Chief Appraiser before December 15, 2021.

Motion by Ms. Franklin, seconded by Dr. Marshall to submit the City's fifteen (15) votes for candidate Wesley Bullock for appointment to Tarrant Appraisal District Board of Directors.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

## VI. REPORTS FROM CITY MANAGER

### A. GENERAL

#### **G-2543 Adopt Update to Capital Improvements Program**

Bennett Howell gave the following report: The Capital Improvement Program is included as an appendix of the Comprehensive Plan. The summary table includes: project year, project categories, estimated project budget/funding source and project status. Updated project information and cost estimates are in 2022 dollars.

#### **Community Facilities & Equipment**

##### **FY 2021-2022**

Municipal Complex  
Ambulance Replacement  
Public Works Dump Truck

##### **FY 2022-2023**

Municipal Complex\*  
Ambulance Replacement

##### **FY2023-2024**

Municipal Complex\*  
Ambulance Replacement

##### **FY 2024-2025**

Ambulance Replacement

##### **FY 2026-2027**

To be determined

\*carry-over from previous year

#### **Street Improvements**

##### **FY 2021-2022**

Tarrant County Road Bond Package  
Winscott Rd – Downtown Lane  
Reconfiguration  
Vista Way (Two-Way Conversion)\*  
2022 Annual Street Overlay Program  
47<sup>th</sup> Year CDBG Project

##### **FY 2022-2023**

2023 Annual Street Overlay Program  
Vista Way (Two-Way Conversion)\*  
47<sup>th</sup> Year CDBG Project\*

\*carry-over from previous year

**FY 2023-2024**  
2024 Annual Street Overlay Program  
49<sup>th</sup> Year CDBG Project (TBD)

**FY 2024-2025**  
2025 Annual Street Overlay Program

**FY 2025-2026**  
2026 Annual Street Overlay Program  
51<sup>st</sup> Year CDBG Project (TBD)

**FY 2026-2027**  
2027 Annual Street Overlay Program

**Drainage**

**FY 2021-2022**  
Storm Drain Condition Assessment  
Citywide Floodplain Study  
Westerly Ditches Drainage  
Improvements

**FY 2022-2023**  
Storm Drain Condition Assessment\*  
Southside Dawn/Plantation West  
Drainage Improvements  
Dutch Branch Park Low Water Crossing

**FY 2023-2024**  
Storm Drain Condition Assessment\*  
Dutch Branch Park Drainage  
Improvements

**FY 2024-2025**  
Storm Drain Condition Assessment\*  
Timberline Drainage Improvements

**FY 2025-2026**  
No projects in Year 4

**FY 2026-2027**  
No projects in Year 5

\*carry-over from previous year  
Funding for all drainage projects is from the Storm Water Utility Fund

Motion by Mr. Tiner, seconded by Ms. Mackey to adopt the update to the Capital Improvements Program.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner.

Noes: None

Motion unanimously

**VII. INFORMAL CITIZEN COMMENTS**

**VIII. COUNCIL MEMBER AND STAFF COMMENTS**

Councilmember Franklin reminded citizens of the Annual Christmas Tree Lighting and Fireworks Display to be held December 4, 2021 at 7:00 PM in Dutch Branch Park. She also reminded citizens of the Farmer's Market to be held December 5, 2021 from 10:00 AM to 3:00 PM in Dutch Branch Park.

**IX. ADJOURNMENT**

Meeting adjourned at 7:45 p.m. followed by Worksession to discuss Board and Commission interview process.

**APPROVED:**

  
Larry Marshall, Mayor Pro-Tem

**ATTEST:**

  
Joanna King, City Secretary