

RESOLUTION NO. 2025-03
Joint Election Agreement
For November 4, 2025, General Election

A RESOLUTION AND ELECTION ORDER BY THE CITY COUNCIL OF THE CITY OF BENBROOK, TEXAS CALLING FOR A GENERAL ELECTION TO BE HELD ON NOVEMBER 4, 2025; AUTHORIZING A JOINT ELECTION AGREEMENT BETWEEN TARRANT COUNTY AND THE CITY OF BENBROOK, TEXAS; PROVIDING PROCEDURES FOR THE CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the General Election for City Council Members of the City of Benbrook, as set forth by the City of Benbrook Home Rule Charter, the Texas Election Code, and Resolution 2012-01 adopted January 19, 2012 is required to be held on November 4, 2025, at which time the voters will elect persons to fill the offices of Mayor, Place 1, Member of the Council, Place 3, Member of the Council, Place 5, and Member of the Council, Place 7 on the City Council of the City of Benbrook, Texas, with all places to be elected for two year terms, and;

WHEREAS, the General Election is held in accordance with the provisions of the Texas Election Code (the Code) and the City is contracting with Tarrant County, Texas (the County) for the administration of the Election pursuant to an interlocal agreement with the County (the "Election Contract"); and

WHEREAS, the County, acting through the Tarrant County Elections Administrator (the "Elections Administrator") in accordance with the Election Contract, will provide for the administration of the Election for residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BENBROOK, TEXAS:

- Section 1.** That a general election is hereby called to elect Mayor, Place 1; Member of the Council Place 3; Member of the Council Place 5; and Member of the Council Place 7 to serve until November 2027, or until their successors are duly elected and qualified. Such election shall take place on the 4th day of November 2025, between the hours of 7:00 a.m. and 7:00 p.m.
- Section 2.** Qualified persons may file as candidates for the General Election by filing an application with the City Secretary between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, beginning July 19, 2025 (note: filing begins on a Saturday, but the office of the City Secretary is not required to be open on Saturday or Sunday; first date office shall be open is Monday, July 21, 2025) and ending not later than 5:00 p.m. on Monday, August 18, 2025.
- Section 3:** The 2025 joint election agreement and contract between Tarrant County and the City of Benbrook will be forthcoming and the costs

assessed to Benbrook will be in accordance with the total number of political subdivisions contracting with Tarrant County. An executable contract will be incorporated herein for all purposes hereby approved and the mayor or his designee is authorized to execute the contract. In the event of a conflict between this Resolution and the contract, the contract shall control.

Section 4. *Election Ordered: Polling Places.* The Election shall be held in the City between the hours of 7:00 a.m. and 7:00 p.m. on November 4, 2025 ("Election Day"). The Election is to be conducted with, and administered by, Tarrant County, as provided by Chapter 271 of the Texas Election Code, (the "Code"), and the Election Contract. Voting for the Election on Election Day and Early Voting shall occur on the dates and during the hours and at the designated polling places as set forth in Exhibit "A" attached hereto, which exhibit is hereby made a part hereof for all intents and purposes. Exhibit "A" shall be modified to include additional or different Election Day polling places required to conform to the Election Contract and the Code.

Section 5: *Early Voting.* Early voting shall be administered by Tarrant County. Early Voting by personal appearance shall begin on October 20, 2025 and conclude on October 31, 2025 and will be conducted at the Early Voting locations on the dates and times specified in Exhibit "A" attached hereto. The early voting polling places shall remain open during such hours for early voting by personal appearance for any registered voter of the City at such voting place. Exhibit "A" shall be modified to include additional or different early voting polling places required to conform to the Election Contract and the Code.

Section 6: *Election Officials.* The appointment of the Presiding Election Judges, Alternate Judges, Early Voting Clerks, the Presiding Judge of the early voting ballot board and other election officials for the Election shall be made by Election Administrator, as applicable, in accordance with the Election Contract and the Code. The Election Administrator may employ other personnel necessary for the proper administration of the Election, including such part-time help as is necessary to prepare for the Election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station.

Section 7: *Voting by Mail.* Applications for voting by mail for all residents of the City shall be submitted by personal delivery or shall be mailed to the address below prior to the deadline prescribed by law.

Postal Mail: Tarrant County Elections Center
PO Box 961011
Fort Worth, Texas 76161-0011

Commercial Carrier or Personal Delivery: Tarrant County Election Center
2700 Premier Street
Fort Worth, Texas 79111
Telephone: (817) 831-8683
Fax: (817) 850-2344
Email: votebymail@tarrantcounty.com

Applications may not be delivered earlier than January 1, 2025 and not later than close of business on October 24, 2025 if delivered by mail.

Section 8: *Early Voting Ballots.* An Early Voting Ballot Board shall be created to process early voting results of the Election, and the Presiding Judge of the Early Voting Ballot Board shall be designated by the Elections Administrator. The Presiding Judge of the Early Voting Ballot Board shall appoint two or more additional members to constitute the Early Voting Ballot Board members and, if needed, the Signature Verification Committee members required to efficiently process the early voting ballots.

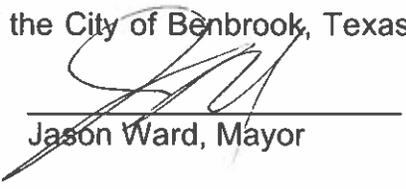
Section 9: *Qualified Voters.* All qualified electors of and residing the City, shall be entitled to vote at said election.

Section 10: All expenditures necessary for the conduct of the election, the purchase of materials there for, and the employment of all election officials are hereby authorized and shall be conducted in accordance with the contract and the Code.

Section 11: Should a runoff election be required following the canvass of the November 4, 2025 election, the Council hereby orders that a runoff election be held on December 13, 2025 with the early voting period from December 1, 2025 through December 9, 2025. The polling places and election hours on Election Day and Early Voting for the runoff election shall be determined by the Election Administrator following the original election and to be attached hereto as Exhibit "B" if necessary.

Section 12: The Elections Administrator is hereby authorized to prepare a submission to the United States Justice Department to seek pre-clearance as required by law and as provided in the Legal Documents section of the contract.

PASSED AND APPROVED by the City Council of the City of Benbrook, Texas this 17th day of July 2025.


Jason Ward, Mayor

ATTEST:

Beth Fischer, City Secretary

EXHIBIT "A"

This exhibit will be modified to include additional or different early voting polling places as they are determined by Tarrant County Elections Division

Early Voting Location Dates and Times

Tarrant County Early Voting
2700 Premier Street
Fort Worth, TX 76111

Benbrook Community Center
228 San Angelo Avenue
Benbrook, Texas 76126

October 20-24	Monday-Friday	8:00 a.m. – 5:00 p.m.
October 25	Saturday	7:00 a.m. – 7:00 p.m.
October 26	Sunday	10:00 a.m. – 4:00 p.m.
October 27-31	Monday-Friday	7:00 a.m. – 7:00 p.m.

Election Day Location Date and Times

Polls open from 7:00 am to 7:00 pm

Location subject to change when notified by Tarrant County Elections

Benbrook Community Center
228 San Angelo Avenue
Benbrook, TX 76126

Benbrook Community Center/YMCA
1899 Winscott Road
Benbrook, TX 76126

Highridge Church
10100 Rolling Hills Drive
Benbrook, TX 76126

Redeemer Lutheran Church
4513 Williams Road
Benbrook, TX 76116

Western Hills Church of Christ
8800 Chapin Road
Fort Worth, TX 76116

Trinity Chapel
6610 Southwest Blvd.
Fort Worth, TX 76116

Ridglea Presbyterian Church
5000 Southwest Blvd.
Fort Worth, TX 76116

Agape Baptist Church
3900 Southwest Blvd.
Fort Worth, TX 76116

Or any polling places listed on the internet website of the Tarrant County Elections Administration