

**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, APRIL 21, 2005**

The regular meeting of the Benbrook City Council was held on Thursday, April 21, 2005 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Felix Hebert
Jerry Dittrich
Ron Sauma
Keith Bailey
Rickie Allison
John Vander Pan

Also Present:

Cary Conklin, City Manager
Joanna King, City Secretary
Dave Gattis, Assistant City Manager
David Ragsdale, Comptroller
Tommy Davis, Fire Chief
Sam Horan, Police Chief

Others Present:

Ed Gallagher, City Planner
Maggie Hebert
Dorcas Neuman, Benbrook News
Bill Smith
Daniel Tully
Larry Stowe
Gary Hankins
Lisa Flowers
Sam Balkum
Tammi Cauthen
Robin Yarbrough
Steve Adams
Pat Dunkin
Joan Chew
Glen Martin
Jerry Biggs
and 2 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Hebert.

**II. INVOCATION
PLEDGE OF ALLEGIANCE**

Jairo Sousa, Music Minister with Trinity Hills Baptist Church gave the invocation. The Pledge of Allegiance was recited.

III. CONSENT AGENDA (Items listed under the Consent Agenda are considered routine and are enacted in one motion. The exception to this rule is that a Councilmember, citizen or the City Manager may request one or more items be removed from the Consent Agenda for separate discussion and action.)

- 1. Minutes of the regular meeting held April 7, 2005**
- 2. Interlocal Agreement with Tarrant County for Automated Fingerprint Identification System (AFIS)**

Motion by Dr. Dittrich, seconded by Mr. Allison to approve the consent agenda as presented.

Vote on the Motion:

Ayes: Mr. Bailey, Mr. Allison, Mayor Hebert, Dr. Dittrich, Mr. Vander Pan, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. CITIZEN PRESENTATION

- 1. Benbrook Area Chamber of Commerce – Update on Chamber Activities and Progress of Visitors Center**

Mr. Gary Hankins, President of Benbrook Area Chamber of Commerce gave an update on the Chamber's activities and goals. Mr. Sam Balkum, Visitor Center Director presented Council with the updated visitor brochure and gave overview of future attractions being investigated for Benbrook.

V. PRESENTATION BY PLANNING AND ZONING COMMISSION

VI. REPORTS OF CITY MANAGER

A. GENERAL

G-1558 Quarterly Hotel/Motel Bed Tax Disbursement Report

Mr. Ragsdale gave the following report: The opening balance on the Hotel/Motel Bed Tax fund on January 1, 2005 was \$165,742.41. Revenue collected during the first quarter was \$21,053.67 with expenditures for the same period of \$5,411.31. The ending balance as of March 31, 2005 was \$178,031.19.

During this period, the following expenditures were submitted:

Motel 6 submitted over \$7,000 in expenses for billboard, media, and TxDOT advertising. These expenses exceed the budget award of \$4,200.

Benbrook Sister Cities submitted receipts totaling \$1,296.20. A total of \$756, for the Arts Program was in the fully funded category, while \$540.20 was in the partially funded category.

The Benbrook Area Chamber of Commerce submitted receipts totaling \$109.63 for ten relocation packets. Since the agreement covers \$9.50 per packet, \$95 will be reimbursed for these expenses. The Chamber also submitted expenses of \$4,353.58 for the Visitor Center.

Motion by Dr. Dittrich, seconded by Mr. Vander Pan to approve the quarterly Hotel/Motel Bed Tax report for the period ending March 31, 2005.

Vote on the Motion:

Ayes: Mr. Allison, Mayor Hebert, Mr. Vander Pan, Dr. Dittrich, Mr. Bailey

Noes: Mr. Sauma

Motion carries 5-1.

G-1563 Financial Report for Quarter Ending March 2005

Mr. Ragsdale gave the following report: General Fund revenues through the end of the City's quarter totaled \$8,149,777. Ad Valorem Taxes produced about 73% of total revenues. Total collections were 80.44% of the original amount budgeted.

General Fund expenditures through the end of the quarter were \$5,042,885 or 48.48% of budgeted expenditures. Revenues exceed expenditures by \$3,106,892.

Debt Service Fund revenues received through the end of the quarter totaled

\$1,510,604 or 95.05% of the budget. Total expenditures, which include the first of two interest payments and the annual principal payment on all bonded debt, amounted to only \$1,242,739.

EDC revenues were \$915,441, with most of this amount coming from the sale of land. EDC expenditures were \$527,333.

Capital Projects revenues amounted to \$250,563. These funds derived from the transfer from EDC for the Texas Turn-around. Capital Projects expenditures were \$1,910,966. TIF expenditures accounted for over 77% of the total.

Revenues for Special Assessments totaled \$47,700. There were not expenditures.

The City had \$11,399,298 invested at varying interest rates on March 31, 2005.

Motion by Mr. Vander Pan, seconded by Mr. Bailey to approve the financial report for the quarter ending March 31, 2005.

Vote on the Motion:

Ayes: Mayor Hebert, Mr. Vander Pan, Dr. Dittrich, Mr. Sauma, Mr. Bailey, Mr. Allison

Noes: None

Motion carries unanimously.

G-1564 Interlocal Agreement for Cooperative Purchasing with City of Colleyville

Mr. Davis gave the following report: The Texas Local Government Code allows cities to enter into interlocal agreements for jointly performing governmental functions. Benbrook participates in multiple interlocal agreements including mutual aid, garbage billing, and cooperative purchasing.

Recently, the City of Colleyville asked Benbrook to enter into an interlocal agreement for cooperative purchasing. Specifically, Colleyville intends to utilize Benbrook's outstanding low bid on the recently approved weather warning system. In the future, Benbrook may utilize a bid received by Colleyville for a similar purchase if it represents a significant cost savings.

The interlocal agreement represents no cost or liability to Benbrook. In addition, the City's purchasing policy still applies to all purchases. Therefore, City Council will continue to have final approval authority for all major purchases.

Motion by Mr. Bailey, seconded by Dr. Dittrich to approve the interlocal agreement for cooperative purchasing with the City of Colleyville.

Vote on the Motion:

Ayes: Mr. Vander Pan, Dr. Dittrich, Mr. Sauma, Mr. Bailey, Mr. Allison, Mayor Hebert

Noes: None

Motion carries unanimously.

VII. OTHER MATTERS OF BUSINESS

VIII. INFORMAL CITIZEN PRESENTATION

Mr. Steve Adams announced that Benbrook was the No. 1 per capita community in Texas raising funds for the 2004 Relay for Life for the American Cancer Society.

XI. ADJOURNMENT

Meeting adjourned at 8:53 P.M.

APPROVED:

Felix T. Hebert, Mayor

ATTEST:

Joanna King, City Secretary