



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY MARCH 4, 2010**

The regular meeting of the Benbrook City Council was held on Thursday March 4, 2010 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Charlie Anderson
Keith Bailey
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Andy Wayman, City Manager
Donna Savage, Assistant to City Secretary
Dave Gattis, Deputy City Manager
Walter Shumac, Public Services Director
Robert Rowley, City Engineer

Others Present:

Ed Gallagher, Planner
Tommy Davis Fire Chief
James Mills, Police Chief
Ron Rainey, EDC Executive Director
Debbie Watkins
Beverly Lewis, Meals on Wheels Representative
Jess Jordan
Will Higgins, EDC President
Tony Rutigliano

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION
PLEDGE OF ALLEGIANCE**

Invocation given by Mark Washburn
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the regular meeting held February 18, 2010

Motion by Mr. Allison, seconded by Mr. Bailey to approve the minutes of the regular meeting held February 18, 2010 as presented.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

IV. PROCLAMATION/AWARDS/RECOGNITION

1. Proclamation – Poison Prevention Week

Mayor Dittrich read the Proclamation setting March 14 – 20, 2010 as Poison Prevention Week.

2. Proclamation – March for Meals Awareness Month

Mayor Dittrich presented Beverly Lewis, representative with Meals on Wheels the proclamation proclaiming March as March for Meals Awareness Month.

V. CITIZENS PRESENTATION

1. Debbie Watkins – Request for Hotel/Motel Tax Reimbursement

Debbie Watkins stated following the deadline for submittal of the Hotel/Motel Tax reimbursement, she discovered she had misplaced the paperwork for the Benbrook Area Chamber of Commerce and subsequently failed to submit. Ms. Watkins requested that City Council consider their request for reimbursement for the Welcome Packets.

Motion by Mr. Anderson, seconded by Mr. Sauma to approve the request for Hotel/Motel Tax Reimbursement.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

VI. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

CC-2010-07 Appointment to Benbrook Economic Development Corporation Board of Directors

Motion by Mr. Wilson, seconded by Mr. Bailey to appoint Mr. Tony Rutigliano to Place 4 on the Benbrook Economic Development Board of Directors.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

VII. PRESENTATION BY BENBROOK ECONOMIC DEVELOPMENT CORPORATION

EDC-2010-02 Request funding from PEG and/or General Funds for cost of video rebroadcast of regular Benbrook Economic Development Corporation meetings

Will Higgins, Benbrook Economic Development Board President requested funding for the rebroadcast video of the EDC regular meetings. Mr. Higgins requested consideration of funding from the PEG Fund and the City of Benbrook General Fund.

Motion by Mr. Allison, seconded by Mr. Wilson to approve funding from the PEG Fund and General Funds for the cost of video rebroadcast of regular BEDC meetings.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

EDC-2010-03 Presentation of BEDC 2010 Strategic Plan

Ron Rainey gave a presentation of BEDC 2010 Strategic Plan

Motion by Mr. Allison, seconded by Mr. Anderson to accept the EDC Strategic Plan and direct staff to incorporate the EDC plan with City's plans and goals for 2010.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

VIII. REPORTS OF CITY MANAGER

A. GENERAL

G-1898 Approve Interlocal Agreement with Tarrant County for Asphalt Overlay Project

Walter Shumac gave the following report. For a number of years, Tarrant County Precinct #1 has assisted the City of Benbrook with its annual street overlay program. Under this program, Tarrant County provides equipment and labor while the City pays for materials for a two-inch asphalt overlay on selected streets. Without this assistance, the overlay program would be significantly more expensive. For Fiscal Year 2009/2010, the Benbrook City Council approved \$235,000 to fund the program. The program is tentatively scheduled to begin in the spring.

The streets scheduled for this year are as follows:

- Cozby West (Childers Avenue to end of street)
- Jeaneta Avenue
- Johnson Street
- Judy Avenue
- Kane Street North
- La Jolla Court
- Mercedes Street (“eyebrow” in 1300 block)
- Old Benbrook Road
- Rio Grande Drive
- Schley Court
- Trinity Drive
- Vickery Loop East
- Vickery Loop West

Also budgeted this year is the reconstruction of the jogging track at Dutch Branch Park. The track reconstruction will include new subgrade material and asphalt.

Motion by Mr. Anderson, seconded by Mr. Sauma to approve the Interlocal Agreement with Tarrant County for the 2010 Asphalt Overlay Program.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

G-1899 Recommend Contractor for 35th year Community Development Block Grant Project

Robert Rowley gave the following report. The 35th Year Community Development Block Grant includes:

1. the construction of sidewalk and curb ramps along the east side of Usher Street from Childers Avenue to Cozby North Street and
2. paving the City alley between Mercedes Street and Cozby North Street from Wade Hampton Street to Warden Street.

Both projects are located within the City's CDBG Target Area in Benbrook Lakeside Addition.

The City was allotted \$80,751 in grant funds for the 35th Year project and an additional \$39,563.78 from the previous year's funds. The City also provided engineering services as its local match. Finally, the City agreed to pay for the portion of the sidewalk within the floodplain along Usher Street, since this was determined by the U.S. Department of Housing and Urban Development to be ineligible. This portion will cost approximately \$1,845.67.

Tarrant County opened bids on February 17th, 2010. Eight bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
Klutz Construction, L.L.C.	\$79,721.25
Ken-Do Contracting LP	\$80,848.00
2L Construction, L.L.C.	\$90,385.00
Ed A. Wilson, Inc.	\$104,102.50
Advanced Paving Co.	\$107,316.75
Basecom Inc.	\$226,636.00

Two bidders were disqualified because of improper bid submittals.

Staff estimate for this project was \$84,058.

Staff has checked references for Klutz Construction and found them to be favorable.

The City's allocation of funds for the 35th year is \$80,751.00, plus \$39,563.78 in prior unexpended funds, for a total of \$120,314.78. The City provided in-house engineering for this project as the City's match. The City is responsible to pay the \$1,845.67 for the portion of the sidewalk located in the floodplain.

Motion by Mr. Anderson, seconded by Mr. Washburn to award the 35th year Community Development Block Grant Project to Klutz Construction, L.L.C. in the amount of \$79,721.25, and that the City is responsible for the approximately \$1,845 for the ineligible construction plus any City approved change orders or overruns.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Allison, Mayor Dittrich, Mr. Sauma, Mr. Washburn, Mr. Wilson, Mr. Bailey

Noes: None

Motion carries unanimously.

IX. INFORMAL CITIZEN COMMENTS

VIII. ADJOURNMENT

Meeting adjourned at 8:05 P.M. followed by a worksession to discuss Police and Fire response times.

APPROVED:

Jerry B. Dittrich, Mayor

ATTEST:

Joanna King, City Secretary