



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY APRIL 1, 2010**

The regular meeting of the Benbrook City Council was held on Thursday April 1, 2010 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich  
Charlie Anderson  
Keith Bailey  
Rickie Allison  
Jim Wilson  
Mark Washburn  
Ron Sauma

Also Present:

Andy Wayman, City Manager  
Joanna King, City Secretary  
Dave Gattis, Deputy City Manager

Others Present:

Ed Gallagher, Planner  
Bob Rowley, City Engineer  
Walter Shumac, Public Service Director  
Bill Smith  
Kyle Carr  
John Castro  
Symantha Spence  
Dennis Snider  
Jim Amick  
Gale Spann  
and 6 other citizens

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION  
PLEDGE OF ALLEGIANCE**

Invocation given by Councilmember Mark Washburn  
The Pledge of Allegiance was recited.

### III. MINUTES

#### 1. Minutes of the regular meeting held March 18, 2010

Motion by Mr. Sauma, seconded by Mr. Wilson to accept the minutes of the March 18, 2010 regular City Council meeting.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

### PROCLAMATION/AWARD/RECOGNITION

#### 1. Proclamation – Benbrook Bicycle Safety and Awareness Week

Mayor Dittrich read and presented a proclamation to Mr. John Castro, representative of Westpark Elementary PTA and Gale Spann, representing League of American Bicyclists designating the week of April 4-10, 2010 as Bicycle Safety and Awareness Week.

### IV. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

#### CC-2010-08 Receive Certificate of Unopposed Candidates and adopt Ordinance cancelling May 8, 2010 General Election

Joanna King, City Secretary presented certification to City Council of the unopposed candidates for election to office in the election scheduled for May 8, 2010. Those candidates are:

Member of the City Council, Place 2	Charlie Anderson
Member of the City Council, Place 4	Rickie Allison
Member of the City Council, Place 6	Mark Washburn

Motion by Mr. Bailey, seconded by Mr. Wilson to:

1. Accept the Certification of Unopposed Candidate, and
2. Adopt Ordinance No. 1300 cancelling the general election and declaring each unopposed candidate elected to office.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

Ordinance No. 1300 being “**AN ORDINANCE CANCELING THE MAY 8, 2010 REGULAR ELECTION AND DECLARING EACH UNOPPOSED CANDIDATE ELECTED TO OFFICE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND, PROVIDING AN EFFECTIVE DATE.**”

**UNA ORDENANZA CANCELANDO LA ELECCIÓN REGULAR DEL 8 DE MAYO DE 2010 Y DECLARANDO ELECTO A OCUPAR EL PUESTO A CADA CANDIDATO SIN OPOSICIÓN; ESTIPULANDO QUE ESTA ORDENANZA SERÁ ACUMULATIVA DE TODAS LAS ORDENANZAS; ESTIPULANDO UNA CLÁUSULA DE SEPARACIÓN; ESTIPULANDO QUE SE PUBLIQUE EN EL PERIÓDICO OFICIAL Y, ESTIPULANDO UNA FECHA PARA QUE ENTRE EN VIGOR.**

## **V. REPORT OF CAPITAL IMPROVEMENTS PLAN ADVISORY COMMITTEE**

### **1. Presentation of Final Recommendations – Kyle Carr**

The Benbrook City Council appointed the CIP Advisory Committee in July 2009. The first meeting was held on July 31, 2009 with the election of the Chair and formation of three subcommittees. Those committees were 1) streets, 2) parks, and 3) public buildings.

The full committee and subcommittees met monthly from August 2009 through January 2010.

Kyle Carr, Chairman gave the following presentation of the final recommendations from the Capital Improvements Committee:

#### **Bonding Capacity**

The committee reviewed estimates of bonding capacity from different sources:

- Using debt service target of 10% of total revenues, staff projects capacity of selling \$6-7 million in bonds over next five years without exceeding debt service target.
- City’s Bond Advisory projects \$4.7-\$5 million could be sold without raising taxes assuming modest growth in assessed values (1-3% annual growth)
- City’s Comptroller has concerns that reduction in debt service tax rate and restructuring debt limits ability to sell bonds over next 10 years.

#### **CIP Subcommittees**

- The subcommittees reviewed dozens of potential projects for needs and cost
- Subcommittees made field visits to their projects
- Subcommittees made recommendations to the full committee
- In January, full committee made field trip to review every recommended project site
- On January 19, full committee voted to select project priorities

### **Animal Control Facility**

Project includes constructing a new 1,000 square foot animal control building adjacent to the existing dog building (690 sf) and new cat building (324 sf) in the City's Maintenance facility. Total estimated cost of \$131,127.

### **Bellaire Drive Bridge**

Project consists of building a two-lane bridge to connect the I-20 frontage road with Bellaire Drive. The primary purpose of this project is to provide better emergency response to Mont Del/Country Day Estates, as well as better connectivity between Mont Del area and South Benbrook. Total estimated cost of \$1,002,337.

### **Central Fire Station Expansion**

Project consists of remodeling the existing office and bunk space to increase the sleeping quarters, enlarge the day room, add a fitness area, and addition of a new expansion to accommodate new offices, emergency operations center, training room and storage area. Total estimated cost of \$1,902,164.

### **Whitestone Park**

In 2002, the City's Parks Board and City Council adopted a Conceptual Plan for the development of Whitestone Park. The Conceptual Plan includes site work, sidewalks and trails, exercise stations along walking trail, covered shelter, basketball court, playground, picnic tables and benches, lighting, restrooms, parking lot and landscaping.

The Parks Subcommittee of the CIP Advisory Committee recommended some minor changes to the Conceptual Plan, including a second entrance to the parking lot, deleting the sand volleyball court and adding a second pavilion/gazebo. For planning purposes, the staff believes that the differences in costs are not significant.

The estimated costs of the improvements are based on the 2002 Whitestone Park Conceptual Plan, with costs adjusted to 2012 using the ENR Construction Cost Index is \$1,222,341.

### **Dutch Branch Park**

Project consists of replacing all of the stadium light poles, backstops, outfield fencing, bleachers, play equipment at Robot Park (including a new surface), and exercise stations along the walking trail. Total cost estimate of \$454,355.

### **Fire Truck**

Project includes purchasing a new quintuple combination pumper to increase the Fire Department's fire fighting capabilities and improve the City's ISO rating. Total estimated cost of \$900,000.

### **Chapin Road (from Van Deman/Renzel to Loop 820)**

Project consists of constructing a 40-foot wide concrete street with curb and gutter and associated storm drainage, to replace the existing rural two-lane asphalt street with bar ditches on either side. The existing street is an undersized collector street with relatively large amount of traffic, including school buses. Total cost estimates of \$477,828.

### **Summary of Costs**

Street Bonds	\$1,530,000
Park Bonds	\$1,727,000
Community Facilities Bonds	\$3,066,750

The CIP Committee recommends that City Council call and election for November 2010 or May 2011 to authorize the issuance of these bonds.

Motion by Mr. Anderson, seconded by Mr. Sauma to accept the report and schedule a worksession for April 14, 2010 at 7:00 P.M. to discussion possible amendments to the recommendations before calling an election.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

## **VI. REPORTS OF CITY MANAGER**

### **A. GENERAL**

#### **G-1902 Adopt Ordinance Amending Budget for City Council Approved Projects**

Dave Gattis gave the following report: The City Council adopted the Annual Budget for the current Fiscal Year 2009-2010 by ordinance in September 2009.

Since that time, City Council has approved several projects and expenditures that were not part of that budget.

The Attorney General has ruled that a budget must be amended in the same manner in which it is adopted. Since the City budget is adopted by Ordinance, it may only be amended by Ordinance.

The budget changes include the construction of the Benbrook Community Center/YMCA expansion, construction of pedestrian bridges in Twilight Park and Timbercreek Park, and preparation of Letter of Map Revision application to the Federal Emergency Management Agency to revise floodplain boundaries in Trinity Estates and Trinity Gardens. These projects require the transfer of funds from unappropriated reserves into the Capital Projects, Parks, or General funds. Specifically, they require:

1. Transfer of \$614,900 from unappropriated reserves into the Buildings Fund to fund a portion of the expansion of the Benbrook Community Center/YMCA. The remaining funds come from contributions from Chesapeake Energy.
2. Transfer \$105,600 from unappropriated reserves to the Parks Fund to fund a portion of the pedestrian bridges in Twilight and Timbercreek Parks. The remainder of the funds are provided by parkland dedication fees from private developers.
3. Transfer \$7,500 from unappropriated reserves to the General fund to pay for expenses associated with preparing an application for a Letter of Map Revision to revise the FEMA flood maps in the Trinity Estates and Trinity Gardens subdivisions.

Motion by Mr. Allison, seconded by Mr. Wilson to adopt Ordinance No. 1301 amending the 2009-2010 Annual Budget.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

Ordinance No. 1301 being **“AN ORDINANCE AMENDING THE BUDGET FIGURES FOR THE FISCAL YEAR 2009 THROUGH 2010 BEGINNING OCTOBER 1, 2009 AND ENDING SEPTEMBER 30, 2010; PROVIDING A SAVINGS CLAUSE AND SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.”**

## **VII. INFORMAL CITIZEN COMMENTS**

**VIII. ADJOURNMENT**

Meeting adjourned at 8:01 P.M.

**APPROVED:**

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**Jerry B. Dittrich, Mayor**

**ATTEST:**

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**Joanna King, City Secretary**