

**AGENDA
BENBROOK CITY COUNCIL
THURSDAY, DECEMBER 6, 2007
911 WINSOTT ROAD, BENBROOK, TEXAS
PRE-COUNCIL WORKSESSION 7:00 P.M.
CENTRAL CONFERENCE ROOM**



1. Review and discuss agenda items for regular meeting.
2. Receive other information from staff and Boards and Commissions.

**REGULAR MEETING 7:30 P.M.
COUNCIL CHAMBERS
ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION**

I. CALL TO ORDER

**II. INVOCATION – Pastor Jeff Klingenberg with Benbrook Christian Fellowship
PLEDGE OF ALLEGIANCE**

III. MINUTES

1. Minutes of the regular meeting held November 15, 2007

IV. PROCLAMATION/AWARDS/RECOGNITION

1. Trinity River Environmental Education Society (TREES) – Receive award for Division 1 Trinity Trash Bash Challenge.

V. CITIZEN PRESENTATION

1. Robert Moore – Request Pipeline and Service Equipment Route Controls

VI. PRESENTATION BY PLANNING AND ZONING COMMISSION

VII. REPORTS OF CITY MANAGER

A. GENERAL

- G-1748 Approve Resolution Accepting the Joint Land Use Study report for the Naval Air Station Reserve Base (NAS JRB) and Supporting Related Community Initiatives
- G-1749 Recommend Contractor for 32nd Year Community Development Block Grant (CDBG) Project

VIII. OTHER MATTERS OF BUSINESS

IX. INFORMAL CITIZEN COMMENTS – State Law prohibits any deliberation of or decisions regarding items presented in information citizen comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting.

X. ADJOURNMENT

**AGENDA ADDENDUM
BENBROOK CITY COUNCIL
DECEMBER 6, 2007
7:30 P.M.**

**XI. RECESS FOR JOINT WORKSESSION WITH BENBROOK ECONOMIC
DEVELOPMENT CORPORATION**

1. Discuss Infrastructure for Benbrook Field Project

XII. RECONVENE INTO OPEN SESSION

1. Determine Funding for Benbrook Field Project Infrastructure

XIII. ADJOURNMENT



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, NOVEMBER 15, 2007**

The regular meeting of the Benbrook City Council was held on Thursday, November 15, 2007 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Rickie Allison
Keith Bailey
Ron Sauma
James Schull
Dan Tully
Larry Stowe

Also Present:

Andy Wayman, City Manager
Donna Savage, Assistance to City Secretary
James Mills, Police Chief
Dawn Konieczny, Police Administrative Manager

Others Present:

Dorcas Neuman, Benbrook News
Ed Gallagher, Planner
Walter Shumac, Community Service Director
Phyllis Wolf, Technology Coordinator
Mike Ford, Police Lieutenant
Tammi Cauthen, Den Leader
Elijah Baron, Cub Scout Pack 95
Tyler Gentry, Cub Scout Pack 95
Riley Cauthen, Cub Scout Pack 95
Logan Thompson, Cub Scout Pack 95
Brandon Sanders, Cub Scout Pack 95
Michael Akers, Cub Scouts Pack 95
Tim Runnels, Cub Scouts Pack 95
Bill Smith
And 4 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

II. INVOCATION

PLEDGE OF ALLEGIANCE

Invocation given by Jack Cook with Wyatt Drive Baptist Church
The Pledge of Allegiance- Flag Ceremony, Cub Scout Pack 95 Den 3

III. MINUTES

1. Minutes of the regular meeting held November 1, 2007

Motion by Mr. Tully, seconded by Mr. Allison to approve the minutes of the regular meeting held November 1, 2007 as presented.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. PRESENTATION BY MOYOR AND MEMBERS OF CITYCOUNCIL

1. Resolution casting votes for Directors the Tarrant Appraisal District

Motion by Mr. Stowe, seconded by Mr. Schull to cast all 17 votes to nominee Dionne Bagsby for appointment as Director of the Tarrant Appraisal District.

Vote on the Motion:

Ayes: Mr. Scull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously.

Resolution No. 2007-15 being **“OFFICIAL BALLOT ELECTION OF MEMBERS OF THE BOARD OF THE TARRANT APPRAISAL DISTRICT.”**

2. Appoint Chair to Tax Increment Increment Financing (TIF) Board of Directors

Motion by Mr. Allison, seconded by Mr. Sauma to appoint Mr. Dan Tully chairman of the Tax Increment Increment Board.

Vote on the Motion:

Ayes: Mr. Scull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously

V. PRESENTATION BY PLANNING AND ZONING COMMISSION

VI. REPORTS OF CITY MANAGER

A. GENERAL

G-1747 Financial Report for Month Ending October 31, 2007

Mr. Wayman gave the following report: Revenues for the month of October totaled \$335,090. Expenditures for the period ending October 31, 2007 totaled \$992, 922.

Benbrook Economic Development Corporation revenues were \$4,139 while expenditures were \$55,879.

Investments were \$10,207,947 at October 31, 2007. This entire amount is available immediately if needed.

Motion by Mr. Sauma, seconded by Mr. Bailey to accept the financial report for the month of October 2007 as presented.

Vote on the Motion:

Ayes: Mr. Scull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously.

B. PURCHASE

P-255 Purchase Police Vehicles

Ms. Konieczny gave the following report: For the 2007/2008 budgets, City Council approve \$126,860 for the purchase of five (5) 2008 police package patrol vehicles. Staff is requesting four (4) Ford Crown Victoria vehicles and one (1) Dodge Charger.

Through cooperative purchasing programs, the City received bids from Tarrant County Cooperative Joint Venture, Buyboard, and Houston/Galveston Council of Governments. The bids include the cost of a 3-year/75,000 mile premium care extended warranty (normally purchased for new police vehicles) and all purchasing fees.

Tarrant County Cooperative Joint Venture provided the lowest bid for the (4) Ford Crown Victoria vehicles and the Houston/Galveston Council of Governments provided the lowest bid for one (1) Dodge Charger vehicle. The combined amount is \$124,344 and is \$2,516 under budget.

Motion by Mr. Schull, seconded by Mr. Stowe to approve the purchase of four (4) police Ford vehicles from the low bidder, Tarrant County Cooperative Joint Venture, in total amount of \$99,560 to be charged to account number 01-31-03-5433. In addition to approve the purchase of one (1) 2008 police package Dodge vehicle from the low bidder, Houston/Galveston Council of Governments, in the total amount of \$24,784 to be charged to account number 06-31-09-5433.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously.

VII. OTHER MATTERS OF BUSINESS

VIII. INFORMAL CITIZEN COMMENTS

Ms. Nola Roberts of 9125 Ben View Court; complain about the gas drilling traffic on Stevens Drive.

IX. ADJOURNMENT

Meeting adjourned at 7:50 P.M.

APPROVED:

Jerry B. Dittrich, Mayor

ATTEST:

Joanna King, City Secretary



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 12/06/07	REFERENCE NUMBER: G-1748	SUBJECT: Approve Resolution Accepting the Joint Land Use Study report for the Naval Air Station Reserve Base (NAS JRB) and Supporting Related Community Initiatives	PAGE: 1 of 1
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BACKGROUND

The City of Benbrook has participated in the Joint Land Use Study (JLUS) for the Naval Air Station Fort Worth Joint Reserve Base since July 2006 (Resolution No. 2006-10). The purpose of the JLUS is to promote growth that is compatible with base operations so the future viability of the base is not jeopardized. The project is a joint effort of the Cities of Benbrook, Fort Worth, Lake Worth, River Oaks, Westworth Village, and White Settlement along with Tarrant County. The Naval Air Station and Lockheed Martin have also participated and the project was coordinated by the North Central Texas Council of Governments.

Councilman Keith Bailey served as Secretary of the Policy Committee. Councilman Ron Sauma also served as a member of the Committee.

JLUS ACTIVITIES

The Committee retained a consultant (DFW Advisors, Ltd.) in January 2007 to prepare a report of recommendations to each City and to the Navy. A copy of the 264-page draft report can be found at <http://www.nctcog.org/trans/aviation/jlus/JLUSDraft10262007.pdf>. The report identifies a number of regional recommendations, as well as specific recommendations for each City. For Benbrook, the report recommends revising the City's comprehensive plan, zoning ordinance and building codes to address noise abatement, among others.

The JLUS Policy Committee held public meetings and adopted the attached regional Resolution on September 24th, 2007. The Policy Committee is now requesting that each participating City adopt a similar Resolution. Proposed Resolution 2007-16 has been modified to reflect acceptance of the draft JLUS Report and includes only those regional initiatives that apply to Benbrook.

In the future, it is expected that the Policy Committee will be transformed into a NAS JRB Regional Coordinating Committee to continue to implement the recommendations of the JLUS study. Staff will bring those initiatives to City Council for consideration at the appropriate time.

RECOMMENDATION

It is recommended that the City Council adopt Resolution 2007-16 accepting the Joint Land Use Study Report and related community initiatives.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 12/06/07	REFERENCE NUMBER: G-1749	SUBJECT: Recommend Contractor for 32 nd Year Community Development Block Grant (CDBG) Project	PAGE: 1 of 4
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The City's 32nd year Community Development Block Grant includes the construction of a larger culvert on Timber Creek under Childers Avenue in Benbrook Lakeside Addition within the City's CDBG target area. The grant application was for \$189,560, and the City was awarded \$92,042 in federal funds, of which \$14,999 was for engineering, leaving \$77,043 available for construction. We also have \$130,420 in carryover funds from previous project years, for total construction funds available of \$270,463. In addition, the City paid an additional \$11,100 to Teague Nall and Perkins for surveying services.

BIDS

The County opened bids on November 7, 2007, and the following bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
Humphrey & Morton Construction	\$120,348.60
Klutz Construction	124,895.00
Laughley Bridge & Construction	149,733.00
Linder Construction	203,882.00

The low bid is within the funds available. Although the City has never utilized Humphrey & Morton, the City Inspector is familiar with their work (in Arlington) and has no concerns about using this firm. In addition, the City Engineer has checked references and recommends that the contract be awarded to Humphrey & Morton.

FINANCING

The City's CDBG grant funds available for construction are \$270,463, plus a commitment to pay \$10,000 in local funds. The low bid for the culvert improvement construction is \$120,348.60.

RECOMMENDATION

City Council should recommend to Tarrant County that Humphrey & Morton Construction Company, Inc. be designated the 32nd Year Community Development Block Grant Project contractor in the amount of \$120,348.60.

SUBMITTED BY: CITY MANAGER	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
		DATE:

TEAGUE NALL AND PERKINS

Civil Engineering | Surveying | Landscape Architecture | Planning

November 14, 2007

~~Mr. Don Day, P.E.
Tarrant County Community Development
1509-B South University Drive
Suite 276
Fort Worth, Texas 76107~~

**Re: Culvert Improvements for Timber
Creek at Childers' Avenue
City of Benbrook
(32nd Year CDBG)**

**Summary of Options for
Award of Construction Contract**

Dear Don:

Bids for the referenced project were received on November 7, 2007. A total of four bids were opened, and the results were as follows.

Humphrey & Morton Construction Company, Inc.	\$120,348.60
Klütz Construction	\$124,895.00
Laughley Bridge and Construction	\$149,733.00
Linder Construction Company, Inc.	\$203,882.00

Our opinion of probable cost was \$117,391.50. We have compiled the bid tabulation, and found no errors. A copy of the bid tabulation is attached for your information.

We have reviewed Humphrey & Morton Construction Company's bid, references and the affidavits and statements in the proposal documents and have found nothing to warrant the disqualification of their bid. The final award should be contingent on procurement of acceptable insurance and bonds Humphrey & Morton Construction Company, Inc.

Don Day – November 14, 2007 – Page 2

Please call if you have any questions or need additional information.

Sincerely,

TEAGUE NALL AND PERKINS, INC.


Angela K. Pereira, P.E.

Attachments: Bid Tabulation

Cc: Bob Rowley, City of Benbrook

Bid Tabulation
Culvert Improvements for Timber Creek at Childer's Avenue

TEAGUE MALL AND PERKINS, INC.
 CONSULTING ENGINEERS

TNP JOB NO. TAR 08239
 COMM. DEV. PROJ. NO. B-06-UC-46-0001-13-20
 CLIENT: Tarrant County/City of Benbrook

11/7/07

ITEM NO.	DESCRIPTION OF ITEMS	QUANTITY	UNIT	Engineer's Estimate		Humphrey and Morton Construction		Klutz Construction		Laughley Bridge & Construction		Linder Construction Company, Inc.	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	General Site Preparation	1	LS	\$7,500.00	\$7,500.00	\$17,500.00	\$17,500.00	\$11,000.00	\$11,000.00	\$24,000.00	\$24,000.00	\$18,000.00	\$18,000.00
2	Remove and Replace Existing Chain Link Fence	148	LF	\$20.00	\$2,960.00	\$20.00	\$2,960.00	\$7.00	\$1,036.00	\$5.00	\$740.00	\$30.00	\$4,440.00
3	Temporary Fencing	203	LF	\$10.00	\$2,030.00	\$3.00	\$609.00	\$7.00	\$1,421.00	\$5.00	\$1,015.00	\$4.00	\$812.00
4	Concrete Pavement Repair	54	SY	\$35.00	\$1,890.00	\$94.10	\$5,081.40	\$115.00	\$6,210.00	\$72.00	\$3,888.00	\$190.00	\$10,260.00
5	Remove and Replace Concrete Curb	32	LF	\$25.00	\$800.00	\$2.00	\$64.00	\$7.00	\$224.00	\$30.00	\$960.00	\$25.00	\$800.00
6	Reinforced Concrete Channel Liner	166	SY	\$150.00	\$24,900.00	\$300.20	\$49,833.20	\$130.00	\$21,580.00	\$85.00	\$14,110.00	\$80.00	\$13,280.00
7	Concrete Retaining Wall	20	LF	\$300.00	\$6,000.00	\$300.00	\$6,000.00	\$10.00	\$200.00	\$10.00	\$200.00	\$625.00	\$12,500.00
8	Remove Existing 24" RCP	10	LF	\$590.00	\$5,900.00	\$590.40	\$5,904.00	\$573.00	\$5,730.00	\$600.00	\$6,000.00	\$1,170.00	\$11,700.00
9	10'x6' Box Culvert	60	LF	\$6,000.00	\$360,000.00	\$730.00	\$43,800.00	\$1,250.00	\$75,000.00	\$4,000.00	\$240,000.00	\$5,400.00	\$324,000.00
10	Construct Additional 1' Parallel Headwall	2	EA	\$0.00	\$0.00	\$1,440.00	\$2,880.00	\$140.00	\$280.00	\$2,200.00	\$4,400.00	\$1,800.00	\$3,600.00
10A	Construct Railing	2	EA	\$5,000.00	\$10,000.00	\$980.00	\$1,960.00	\$2,400.00	\$4,800.00	\$4,000.00	\$8,000.00	\$4,000.00	\$8,000.00
11	Erosion Control	1	LS	\$7,500.00	\$7,500.00	\$1,910.00	\$1,910.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00	\$5,400.00	\$5,400.00
12	Traffic Control	1	LS	\$86,080.00	\$86,080.00	\$89,301.60	\$89,301.60	\$96,703.00	\$96,703.00	\$125,693.00	\$125,693.00	\$156,352.00	\$156,352.00
Storm Drain Cost:													
13	10" D.I.P. SS	15	LF	\$54.00	\$810.00	\$120.00	\$1,800.00	\$133.00	\$1,995.00	\$90.00	\$1,350.00	\$140.00	\$2,100.00
14	10" PVC SS (SDR-35)	171	LF	\$35.00	\$5,985.00	\$90.00	\$15,390.00	\$72.00	\$12,312.00	\$65.00	\$11,115.00	\$105.00	\$17,955.00
15	4' Standard SSMH	3	EA	\$3,500.00	\$10,500.00	\$3,110.00	\$9,330.00	\$2,550.00	\$7,650.00	\$2,500.00	\$7,500.00	\$4,500.00	\$13,500.00
16	Concrete Pavement Repair	20	SY	\$35.00	\$700.00	\$90.00	\$1,800.00	\$115.00	\$2,300.00	\$72.00	\$1,440.00	\$190.00	\$3,800.00
17	Remove and Replace Concrete Curb	5	LF	\$15.00	\$75.00	\$2.00	\$10.00	\$7.00	\$35.00	\$30.00	\$150.00	\$25.00	\$125.00
18	Concrete Encasement	25	LF	\$40.00	\$1,000.00	\$70.00	\$1,750.00	\$42.00	\$1,050.00	\$60.00	\$1,500.00	\$80.00	\$2,000.00
19	Remove Existing SSMH	1	EA	\$1,200.00	\$1,200.00	\$560.00	\$560.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00	\$3,000.00	\$3,000.00
20	Trench Safety	185	LF	\$2.00	\$370.00	\$2.20	\$407.00	\$10.00	\$1,850.00	\$1.00	\$185.00	\$30.00	\$5,550.00
Sanitary Sewer Cost:													
				\$20,640.00	\$20,640.00	\$31,047.00	\$31,047.00	\$28,192.00	\$28,192.00	\$24,040.00	\$24,040.00	\$47,530.00	\$47,530.00
Subtotal				\$106,720.00	\$106,720.00	\$120,348.60	\$120,348.60	\$124,895.00	\$124,895.00	\$149,733.00	\$149,733.00	\$203,882.00	\$203,882.00
10% Contingency +/-				\$10,672.00	\$10,672.00	\$12,034.86	\$12,034.86	\$12,489.50	\$12,489.50	\$14,973.30	\$14,973.30	\$20,388.20	\$20,388.20
TOTAL				\$117,391.50	\$117,391.50	\$132,383.46	\$132,383.46	\$137,384.50	\$137,384.50	\$164,706.30	\$164,706.30	\$224,270.20	\$224,270.20

Note: Total does not include costs associated with the pursuing or acquisition of easements or ROW.

REVIEWED & APPROVED:

Angela K. Perredé
 Angela K. Perredé, P.E.