

**AGENDA
BENBROOK CITY COUNCIL
THURSDAY, MAY 20, 2010
911 WINSOTT ROAD, BENBROOK, TEXAS
PRE-COUNCIL WORKSESSION 7:00 P.M.
CENTRAL CONFERENCE ROOM**



1. Review and discuss agenda items for regular meeting.

**REGULAR MEETING 7:30 P.M.
COUNCIL CHAMBERS
ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION**

I. CALL TO ORDER

II. INVOCATION – Pastor Jack Cook from Wyatt Drive Baptist Church

III. MINUTES

1. Minutes of the regular meeting held May 6, 2010

IV. OATH OF OFFICE

1. Oath of Office to Newly Elected Members of City Council

V. SELECTION OF MAYOR PRO-TEM

VI. SELECTION OF NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS VOTING REPRESENTATIVE

VII. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

CC-2010-10 Selection of Primary and Alternate Representative on Regional Transportation Council (RTC)

VIII. CITIZEN PRESENTATION

1. Ronald Tamada – Mary's Creek Water Recycling Center

IX. STAFF PRESENTATION

1. Demonstration on Earth Channel Video Indexer for City meetings

X. REPORTS OF CITY MANAGER

A. GENERAL

G-1908 Accept Finance Report for the Month of April 2010

G-1909 Authorize Interlocal Agreement with Tarrant County Transportation Services

G-1910 Approve Lease Agreement with XTO Energy, Inc. for Mineral Acquisition on approximately 23.648-acres of City's Mineral Interest (William J. Jackson Survey (0.079); Cedar Square (0.01); Timber Creek Addition (0.62); Whispering Oaks Addition (0.836); Timber Creek Park (17.405); and the Benbrook Municipal Complex (4.696)

G-1911 Authorize Staff to Proceed With Design of Select Capital Improvement Projects

G-1912 Authorize Staff to Solicit Proposals for a Marketing and Branding Consultant

B. CONTRACT

C-258 Award Construction Contract for Pedestrian Bridges at Twilight Park and Timbercreek Park

XI. INFORMAL CITIZEN COMMENTS – State Law prohibits any deliberation of or decisions regarding items presented in informal citizen comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting.

XII. ADJOURNMENT

WORKSESSION

1. Presentation on Benbrook Middle School Attendance Zone



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY MAY 6, 2010**

The regular meeting of the Benbrook City Council was held on Thursday May 6, 2010 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Charlie Anderson
Keith Bailey
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Andy Wayman, City Manager
Joanna King, City Secretary
Dave Gattis, Deputy City Manager
Bob Rowley, City Engineer
Sherri Newhouse, Budget Director

Others Present:

Ed Gallagher, Planner
Laurie Little, Benbrook News
Pat Taber, Benbrook EDC
Kenneth Brown
Bill Smith
Dennis Lindgron
Rick Whitehurst
Don Sabo
Carol Marie
Larry Stowe
Tammi Cauthen
Amy Reed
Kathleen Coffey
Bobby and Sammie Suitt
Chuck and Linda Costanza
Fred Jaecks
Charlotte Hall
Judy Williams
and approximately 30 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION
PLEDGE OF ALLEGIANCE**

Invocation given by Mayor Jerry Dittrich.
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the regular meeting held April 15, 2010

Motion by Mr. Sauma, seconded by Mr. Wilson to approve the minutes of the April 15, 2010 regular City Council meeting.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. PROCLAMATION/AWARD/RECOGNITION

1. Proclamation – Motorcycle Safety and Awareness Month

Mayor Dittrich read and presented a Proclamation proclaiming May 2010 as Motorcycle Safety and Awareness Month to members of the Serpents of Medusa WMC, American Steel and Los Vagabundos Motorcycle Clubs.

V. CITIZEN REQUEST

1. Rita Brown – Potential location of City of Fort Worth Mary's Creek Sewer Plant (Spokesperson Kenneth Brown)

Mr. Kenneth Brown made presentation to City Council on the potential location of the City of Fort Worth Mary's Creek Sewer Plant. Presentation made on behalf of the Citizen's Opposing Mary's Creek Sewer Plant in Our Neighborhood.

VI. PRESENTATION BY BENBROOK ECONOMIC DEVELOPMENT CORPORATION

EDC-2010-04 Ratify Benbrook Economic Development Corporation quarterly finance report (return from April 15, 2010)

Mayor Dittrich stated this report was presented to City Council at the April 15, 2010 meeting. However, due to the timing schedule, City Council delayed consideration until the report had been reviewed by the Benbrook Economic Development Corporation Board of Directors.

Pat Taber advised the Benbrook Economic Development Board of Directors did meet on April 19, 2010 and approved the quarterly finance report. The Board is now asking that City Council ratify the report.

Motion by Mr. Allison, seconded by Mr. Anderson to accept the finance report for the Benbrook Economic Development quarterly financial report for the second quarter of 2009-2010.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

VII. REPORTS OF CITY MANAGER

A. GENERAL

G-1907 Approve Road Damage Remediation Agreement with Devon Energy Production Company, L.P.

Bob Rowley gave the following report: Devon Energy has requested permission from Benbrook to use Stevens Road to provide access to a gas well pad site located at the south end of Stevens Road. The site is not located in the City, but rather in an unincorporated area of Tarrant County immediately adjacent to the U.S. Army Corps of Engineers' park land.

Stevens Road appears to be the only logical and available access to the site. The route through Benbrook would begin at Benbrook Boulevard (U.S. 377) and continue 0.943 miles southeastward to the city limits. The remainder of Stevens Road is in Tarrant County.

Chapter 8.36 "Gas Drilling and Production" of the Benbrook Municipal Code requires that a Road Damage Remediation Agreement be executed

and approved by the City for use of City streets for gas well drilling. The road damage remediation fee is calculated according to the "Road Damage Assessment Study" as prepared by C. & P. Engineering, Ltd.

The fee for the initial well will be \$13,183. The fee for the second and any additional wells will be \$7,576 per well.

Total for the first and two wells is \$20,759. These funds will be used to repair any damage caused by normal wear and tear on the road by the heavy trucks travelling to the well site.

Motion by Mr. Anderson, seconded by Mr. Washburn to approve the road damage remediation agreement with Devon Energy Production Company for use of the proportion of Stevens Road within Benbrook.

Vote on the Motion:

Ayes: Mr. Anderson, Mr. Bailey, Mr. Allison. Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

VIII. INFORMAL CITIZEN COMMENTS

IX. ADJOURNMENT

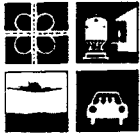
Meeting adjourned at 8:12 P.M. followed by a worksession to discuss financing options for Capital Improvements Program and Community Marketing/Branding

APPROVED:

Jerry B. Dittrich, Mayor

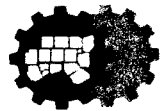
ATTEST:

Joanna King, City Secretary



Regional Transportation Council

The Transportation Policy Body for the North Central Texas Council of Governments
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)



April 27, 2010

The Honorable David L. Cook
Mayor
City of Mansfield
1200 East Broad Street
Mansfield, TX 76063

The Honorable Jerry Dittrich
Mayor
City of Benbrook
P.O. Box 26569
Benbrook, TX 76126

The Honorable James Gosey
Mayor
City of Forest Hill
6800 Forest Hill Drive
Forest Hill, TX 76140

The Honorable Jerry Burns
Mayor
City of White Settlement
214 Meadow Park Drive
White Settlement, TX 76108

The Honorable Billy Davis
Mayor
City of Crowley
P.O. Drawer 747
Crowley, TX 76036

The Honorable Herman Earwood
Mayor
City of River Oaks
4900 River Oaks Blvd.
River Oaks, TX 76114

The Honorable Jim Stephenson
Mayor
City of Everman
212 North Race Street
Everman, TX 76140

The Honorable Bryan Lankhorst
Mayor
City of Kennedale
405 Municipal Drive
Kennedale, TX 76060

Dear Mayors Cook, Dittrich, Gosey, Burns, Davis, Earwood, Stephenson, and Lankhorst:

The North Central Texas Council of Governments (NCTCOG) is the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area. The Regional Transportation Council (RTC), composed primarily of local elected officials, is the transportation policy body for the MPO. The RTC is responsible for direction and approval of the Metropolitan Transportation Plan, the Transportation Improvement Program, the Congestion Management Process, and the Unified Planning Work Program, and for satisfying and implementing federal and state laws and regulations pertaining to the regional transportation planning process.

Membership on the Regional Transportation Council is either by direct membership or group representation. Each seat on the Regional Transportation Council will be provided a primary member and permitted an alternate member. Currently, the Cities of Mansfield, Benbrook, Forest Hill, White Settlement, Crowley, River Oaks, Everman and Kennedale share a seat on the Regional Transportation Council. The RTC's Bylaws and Operating Procedures state that "The person representing a group of several cities shall be selected by the mayors using a weighted vote of the maximum population or employment of the cities represented, and the person selected shall serve a two-year term beginning in June of even-numbered years and shall be serving on one of the governing bodies they represent." One-third of the representatives for Dallas and Fort Worth may be from the private sector; all other representatives must be public sector members from the entities they represent. A table containing population and employment figures is enclosed.

April 27, 2010

An alternate member is the individual appointed to represent an entity or group of entities on the Regional Transportation Council in the absence of the primary member. The alternate member must be predetermined in advance of a meeting and will have voting rights in the absence of the primary member. An entity or group of entities may elect to appoint its alternate member(s) from a pool of eligible nominees. The same requirements apply to alternate members as to primary members. If a primary member is an elected official, then the alternate member must also be an elected official; if a primary member is a non-elected private sector official, then the alternate member must also be a non-elected private sector official or an elected official. Cities and/or counties within a cluster group are strongly encouraged to reflect diversity in their selections of primary and alternate members as well as membership rotation amongst the group depending on the qualifications of the appointees.

Your current primary representative on the RTC is Mike Leyman, Councilmember, City of Mansfield. Your current alternate representative is Jim Wilson, Councilmember, City of Benbrook. You may choose to keep your current representatives or appoint a new primary representative and/or alternate representative. I encourage you to make your new appointment or appointments prior to June when the new two-year terms begin. Please mail (P.O. Box 5888, Arlington, TX 76005-5888) or fax (817/640-3028) your correspondence to Vercie Pruitt-Jenkins of NCTCOG. Please note that your designation should be confirmed in writing by all entities included in this group.

In addition, the Regional Transportation Council has established an Ethics Policy in accordance with Section 472.034 of the Texas Transportation Code. This policy applies to both primary and alternate RTC members, whether elected or non-elected. All RTC members must also adhere to Chapter 171 of the Local Government Code and to the Code of Ethics from their respective local governments and public agencies. Please remind your representatives to be cognizant of these policies and codes.

Please contact Vercie Pruitt-Jenkins at 817/608-2325 if you have any questions. We look forward to hearing from you.

Sincerely,



B. Glen Whitley, Chair
Regional Transportation Council
County Judge, Tarrant County

VPJ:al
Enclosure

cc: The Honorable Mike Leyman, Councilmember, City of Mansfield (RTC Primary Member)
The Honorable Jim Wilson, Councilmember, City of Benbrook (RTC Alternate Member)
Ms. Donna Anderson, City Manager, City of Everman
Mr. Jimmy Burnett, City Manager, City of White Settlement
Mr. Clayton Chandler, City Manager, City of Mansfield
Mr. Truitt Gilbreath, City Manager, City of Crowley
Mr. Marvin Gregory, City Administrator, City of River Oaks
Mr. Bob Hart, City Manager, City of Kennedale
Mr. David Miller, City Manager, City of Forest Hill
Mr. Andy Wayman, City Manager, City of Benbrook

**REGIONAL TRANSPORTATION COUNCIL
MEMBER POPULATION AND EMPLOYMENT**

City/County	2010 Population Estimates	Employment	Pop/Emp Maximum
<u>Collin County</u>			
Plano	265,000	141,459	265,000
Allen	84,200	16,042	84,200
McKinney	126,900	37,537	126,900
Frisco	107,050	28,422	107,050
Wylie	39,000	7,684	39,000
Murphy	13,700	1,723	13,700
Fairview	9,100	666	9,100
Anna	8,250	330	8,250
Princeton	6,400	650	6,400
Prosper	9,350	1,034	9,350
Lucas	5,400	332	5,400
<u>Dallas County</u>			
Dallas	1,316,350	950,611	1,316,350
Carrollton	122,100	74,484	122,100
Garland	229,600	89,993	229,600
Irving	213,700	230,936	230,936
Mesquite	139,550	58,284	139,550
Grand Prairie	169,350	64,987	169,350
Richardson	101,200	109,077	109,077
Rowlett	54,500	7,240	54,500
Duncanville	39,250	13,979	39,250
DeSoto	49,600	13,561	49,600
Addison	14,050	41,093	41,093
Coppell	39,750	25,948	39,750
Cedar Hill	46,300	14,227	46,300
Farmers Branch	31,300	61,213	61,213
Lancaster	36,600	11,397	36,600
University Park	23,500	8,608	23,500
Balch Springs	23,350	4,885	23,350
Seagoville	14,400	4,334	14,400
Sachse	19,100	2,493	19,100
Highland Park	8,650	3,091	8,650
Glenn Heights	12,250	133	12,250
<u>Denton County</u>			
Denton	110,300	54,792	110,300
Lewisville	96,450	40,965	96,450
Flower Mound	62,950	10,377	62,950
The Colony	40,100	4,711	40,100
Highland Village	15,250	1,962	15,250
Corinth	19,750	3,582	19,750

**REGIONAL TRANSPORTATION COUNCIL
MEMBER POPULATION AND EMPLOYMENT**

City/County	2010 Population Estimates	Employment	Pop/Emp Maximum
Trophy Club	8,000	622	8,000
Lake Dallas	7,300	906	7,300
Little Elm	24,000	1,027	24,000
Sanger	7,050	789	7,050
Roanoke	7,500	1,314	7,500
<u>Tarrant County</u>			
Fort Worth	736,200	410,184	736,200
Arlington	370,650	158,033	370,650
N. Richland Hills	66,400	22,569	66,400
Bedford	49,750	20,860	49,750
Euless	54,700	18,686	54,700
Hurst	38,600	19,661	38,600
Grapevine	47,950	37,640	47,950
Haltom City	39,600	11,423	39,600
Mansfield	56,900	14,833	56,900
Benbrook	24,000	4,516	24,000
Watauga	24,350	4,323	24,350
Keller	40,450	8,357	40,450
Southlake	26,900	17,087	26,900
Colleyville	22,950	5,648	22,950
Forest Hill	11,950	1,991	11,950
White Settlement	16,400	5,331	16,400
Saginaw	19,500	3,955	19,500
Crowley	12,550	2,759	12,550
River Oaks	7,300	1,329	7,300
Everman	5,800	1,669	5,800
Kennedale	6,550	2,152	6,550
Richland Hills	8,350	2,520	8,350
<u>Ellis County</u>			
Ennis	155,600		155,600
Waxahachie			
Midlothian			
Red Oak			
<u>Kaufman County</u>			
Forney	107,350		107,350
Kaufman			
Terrell			
<u>Johnson County</u>			
Burleson	164,400		164,400
Cleburne			
Keene			

**REGIONAL TRANSPORTATION COUNCIL
MEMBER POPULATION AND EMPLOYMENT**

City/County	2010 Population Estimates	Employment	Pop/Emp Maximum
<u>Hood County</u> Granbury	56,650		56,650
<u>Rockwall County</u> Rockwall Royce City Heath	82,350		82,350
<u>Hunt County</u> Greenville Commerce	93,900		93,900
<u>Parker County</u> Weatherford Azle	126,000		126,000
<u>Wise County</u> Bridgeport Decatur	66,950		66,950



1200 E. Broad Street
Mansfield, Texas 76063
817-276-4200

May 6, 2010

~~The Honorable Jerry Dittrich
Mayor, City of Benbrook
P.O. Box 26569
Benbrook, TX 76126~~

Re: Primary and Alternate Representative on Regional Transportation Council (RTC)

Dear Mayor Dittrich:

You will be receiving or have received a letter from Tarrant County Judge Glen Whitley, Chair of the Regional Transportation Council, in regards to selecting a primary and alternate representative on the Regional Transportation Council (copy attached). The current primary representative for the eight jurisdictions (Benbrook, Crowley, Everman, Forest Hill, Kennedale, Mansfield, River Oaks, and White Settlement) is one of our Council Members, Mike Leyman. The City of Mansfield would like to continue representing the eight jurisdictions for the next two year term for this seat.

Mike Leyman is very interested in transportation issues affecting this region and has volunteered to again serve as the primary representative for the eight jurisdictions. He will work diligently to represent your City on all issues brought before the RTC including your specific transportation needs.

In addition, you are being asked to select an alternate representative when the primary representative is unavailable for the meeting. The current alternate is Jim Wilson from the City of Benbrook and he is also interested in continuing to serve in this same capacity. I know he too is committed to represent your City's transportation issues at the RTC.

According to Judge Whitley's letter, your selection of a primary and alternate representative will need to be sent to Vercie Pruitt-Jenkins of NCTCOG by mail or fax (817-640-3028). Attached for your convenience is a ballot for the Regional Transportation Council Primary and Alternate Representative. If you have any questions, please call me at (817) 275-8765.

Sincerely,

David Cook
Mayor
Mansfield, Texas

cc: ✓ Andy Wayman, City Manager
David Gattis, Assistant City Manager
Councilmember, Jim Wilson

Joanna King

From: Ron Tamada [tamadar@trinityra.org]
Sent: Friday, May 07, 2010 8:35 AM
To: Joanna King
Cc: Karla Tamada
Subject: City Council Meeting - Citizen's Presentation

Ms. King,

To follow up from my April 26 e-mail, I would make a presentation regarding the Mary's Creek Water Recycling Center. This is the wastewater treatment facility proposed by the City of Fort Worth. Fort Worth's preferred site is located approximately one half mile from the homes in the Pecan Valley addition in Benbrook.

My presentation will address potential effects of Fort Worth's proposed project on Benbrook residents. I will request that the city council send a formal statement (e.g., resolution) to the City of Fort Worth requesting that the site of the proposed Mary's Creek Water Recycling Center be located as far to the west as possible away from existing developed areas.

My presentation will last approximately five minutes. I am aware that a presentation has already been made to the city council on this subject and I will avoid repeating information as much as possible. The presentation will have a few exhibits, please let me know how far in advance I will need to submit these items.

Thank you for your assistance with my request.

Ronald K. Tamada, P.E.
3816 Van Deman
Benbrook, Texas 76116

E-mail: rukutam@charter.net
Phone: 817-244-8533



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/20/10	REFERENCE NUMBER: G-1908	SUBJECT: Accept Finance Report for the month of April 2010	PAGE: 1 of 1
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GENERAL FUND REVENUES

April revenues were \$415,010. The largest portion of this amount came from sales and other taxes (\$111,526). The only other significant revenue (\$77,242) came from property taxes.

Overall, sales tax collections remain slightly below budgeted amounts. However, other revenue increases have off-set the sales tax decrease and revenues exceed the amount collected in the prior year by \$455,368.

GENERAL FUND EXPENDITURES

April expenditures totaled \$1,723,196, with the larger than normal monthly amount due to three payroll periods. Year-to-date expenditures are \$8,170,391. Through April, revenues exceed expenditures by \$3,733,276.

INVESTMENTS

Investments were \$18,292,463 at April 30, 2010.

RECOMMENDATION

Staff recommends that City Council accept the monthly financial report for the month of April, 2010.

SUBMITTED BY: CITY MANAGER	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/20/10	REFERENCE NUMBER: G-1909	SUBJECT: Authorize Interlocal Agreement with Tarrant County Transportation Services	PAGE: 1 of 1
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In March 2005, City Council authorized participation in the Fort Worth Transportation Authority (the "T"), Tarrant County Transportation Services (TCTS) Program.

Benbrook's current annual agreement with the "T" expires on May 31, 2010, and must be renewed to participate in the program for another year.

Current Program

The TCTS program provides transit service to residents age 55 or older, or who have a disability, at a subsidized fare of \$2.50 for one-way trips (on a first-come, first-served basis). The City's cost to participate in the program is \$7,529, and funds are budgeted annually for this expense.

Qualifying residents may utilize the transit service for a variety of purposes, included medical appointments, shopping, recreation, school or work, excluding weekends and holidays. Benbrook residents are guaranteed rides on Tuesdays and Thursdays.

Ridership for Benbrook has increased every year. For FY 2009-2010, ridership is approximately 70 one-way trips per month, reflecting an increase of about 10 trips per month from the previous year, and doubling the number of monthly trips since the City's first year of participation in the program.

RECOMMENDATION

Staff recommends that City Council approve continued participation in the Tarrant County Transportation Services Program for Elderly and Disabled residents, at a cost of \$7,529.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/20/10	REFERENCE NUMBER: G-1910	SUBJECT: Approve Lease Agreement with XTO Energy, Inc. for mineral acquisition on approximately 23.648 acres of City's mineral interests (William J. Jackson Survey (0.079); Cedar Square (0.01); Timber Creek Addition (0.62); Whispering Oaks Addition (0.836); Timber Creek Park (17.405); and the Benbrook Municipal Complex (4.696)	PAGE: 1 of 1
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Colt Exploration Company, on behalf of their partner, XTO Energy, Inc., is proposing a gas lease agreement with the City of Benbrook to lease minerals for approximately 23.648 acres of the City's mineral interests in the following subdivisions; William J Jackson survey (0.079), Cedar Square (0.01), Timber Creek Addition (0.62), Whispering Oaks Addition (0.836), Timber Creek Park (17.405), and the Benbrook Municipal Complex (4.696).

Staff has negotiated the terms of the lease agreement as described:

- A primary term of three (3) years.
- A Lessor's royalty of 25%.
- A 'No Surface Use' clause.
- A lease bonus payment of \$2,500 per mineral acre, totaling \$59,120.

RECOMMENDATION

Staff recommends that City Council approve the Gas Lease Agreement with XTO Energy for mineral acquisition of 23.648 acres, with proceeds to be placed in the Core Value Fund.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/20/10	REFERENCE NUMBER: G-1911	SUBJECT: Authorize Staff to Proceed with Design of Select Capital Improvement Projects	PAGE: 1 of 1
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In July 2009, City Council appointed a 17-member Capital Improvements Program Advisory Committee. The Committee presented its final recommendations to the City Council on April 1st, and the City Council held two work sessions on the proposed program on April 14th and May 6th.

City Council has indicated an interest in proceeding with the design and construction of two of the proposed projects (the Bellaire Bridge and the Animal Shelter expansion) using existing reserves. The City Council has also expressed an interest in postponing a bond election on the remaining projects until 2011 at the earliest, with the expectation that the economy will be more favorable for the issuance of general obligation bonds.

RECOMMENDATION

Staff recommends that the City Council authorize Staff to issue a request for qualifications for engineers and architects for the design of the Bellaire Bridge and the design of the Animal Shelter expansion. Staff also recommends that the City Council direct staff to incorporate the recommendations of the CIP Committee into the City's Capital Improvement Plan (Section 17 of the Benbrook Comprehensive Plan).

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/20/10	REFERENCE NUMBER: G-1912	SUBJECT: Authorize Staff to Solicit Proposals for a Marketing and Branding Consultant	PAGE: 1 of 1
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As part of its December 2009 Strategic Plan, City Council included Objective 4B1 - Develop a Marketing/Branding Study. Community marketing and branding was the topic of the City's quarterly joint work session on April 22nd, and the City Council held a second work session on the proposed program on May 6th. The City Council has indicated an interest in proceeding with the development of a marketing and branding study.

RECOMMENDATION

Staff recommends that the City Council authorize Staff to issue a request for proposals for consultants to assist in the development of a community marketing and branding study. Staff also recommends that the City Council direct staff to recommend the appropriate funding sources for the study.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/20/10	REFERENCE NUMBER: C-258	SUBJECT: Award construction contract for pedestrian bridges at Twilight Park and Timbercreek Park	PAGE: 1 of 1
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In November 2009, City Council authorized funding for two pedestrian park bridges. The bridge for Twilight Park provides access across the newly-completed Plantation West drainage channel. The Timbercreek Park Bridge provides park access from Dogwood Drive. The bridges were designed by the City Engineer with assistance from ReedCon, Inc.

BIDS RECEIVED

Bids were opened at 2:00 P.M. on May 5th with the following results:

Humphrey & Morton Construction Company, Inc.	\$140,523.30
Jim Bowman Construction Company, L.P.	\$146,901.70
Linder Construction Company, Inc.	\$164,913.10
Laughley Bridge & Construction, Inc.	\$174,453.00
Jay Mills Contracting, Inc.	\$187,892.00
Cates, Courtney & Roebuck, Inc.	\$191,006.50
CPS Civil, LLC	\$211,479.00
Ed Bell Construction Company	\$254,202.00
AUI Contractors, LLC	\$257,036.50

The City Engineer's estimate for project construction was \$140,000.

Humphrey & Morton Construction Company, Inc. has previously constructed projects in Benbrook to the satisfaction of the City. In addition, the design engineer recommends that Benbrook award the contract to the low bidder, Humphrey & Morton Construction Company, Inc.

Barring unforeseen circumstances, the bridges will be completed by late summer.

FINANCING

City Council authorized funding of \$160,000 on November 19, 2009, with \$54,400 from Park Dedication Funds and the remainder from General Fund Reserves. To date, Staff has spent \$17,369.50 for engineering, surveying and geotechnical investigations, leaving \$142,630.50 available for construction.

RECOMMENDATION

Staff recommends that City Council award the contract for construction of two pedestrian bridges to Humphrey & Morton Construction Company Inc. in the amount of \$140,523.30.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE: